

The MH/DS Governing Board of Directors meeting was called to order at 3:00PM by Chair Kelly. Earnhardt, Hamerlinck, Kelly, Smith, Willey, and Hahn were present. Hilgendorf was absent. Management Team Present: Becky Eskildsen, Lynn Bopes, Mike Johannsen, Lori Elam, and Julie Tischuk. Fiscal Agent: David Farmer arrived at 3:02PM Guests: Barbara Robinson-Lagarde, Sam Wolfe, Christine Gradert, Jill Westhoff, Greg Burnett, Todd Noack

Moved by Willey, seconded by Smith to approve the agenda as presented. Ayes-Earnhardt, Hamerlinck, Kelly, Smith, Willey.

Moved by Hamerlinck, seconded by Willey for approval of the minutes of the 11/16/16 Vocational Meeting, the 11/21/16 Governing Board of Directors Meeting, and the 12/6/16 Governing Board Working Session. Ayes- Earnhardt, Hamerlinck, Kelly, Smith, Willey.

David Farmer reviewed the Budget Performance Report and Balance Sheet. The YTD cash balance is \$9,584,792.29. David reported that \$95.45 was spent on public notices since the last meeting. David is working with the auditors to compile each county's financial data into a quarterly report. David reported on the quarterly report that was presented to the board. David will continue to be in contact with the auditors to request the information on a regular basis. Discussion was held. Moved by Smith, seconded by Earnhardt for approval of the financial reports. Ayes- Earnhardt, Hamerlinck, Kelly, Smith, Willey.

Lori Elam gave a legislative update. Lori let the Governing Board that they should be having their meetings in each county with their legislators to talk about the legislative talking points regarding levy equality and the caps currently in place. Lori let the governing board know that she and others have been updating the spreadsheet regarding the Regions fiscal situation and has been meeting with ISAC, lobbyists and others to develop a strategy to start talking with legislators about the need for levy equality. Jack Willey shared that Jackson County recently met with a lobbyist from Farm Bureau to discuss this situation and let them know the importance of this bill that will be presented this legislative session. Discussion was held.

Becky Eskildsen and David Farmer updated the board regarding the Region website development. They reported that the RFP went out for bids on November 18, 2016. David reported that the RFP received 10-15 responses and asked the Governing Board if a final decision could be pushed to January 2017. David wants the management team to score each vendor's proposal and do due diligence with this project. Becky and David let the board know that they will be contacting Clinton and Muscatine County IT personnel to also get their opinion on the RFP proposals. Discussion was held.

Julie Tischuk updated the Governing Board on HIPAA and working with CAROSH Compliance Solutions. Julie let the board know that Chair Kelly signed the agreement and a copy has been scanned and sent by email to Roger Shindell, President and CEO. Julie let the board know that when we have our kickoff HIPAA training a hard copy will be given to Roger and we will have a completed contract for our files. Julie stated that the next step is to schedule our kickoff meeting for a HIPPA training. Julie let the board know that the management team will be scheduling a separate meeting to start working on the risk assessment. Discussion was held.

Discussion and Possible Action of setting a date for HIPAA Board training agenda item was moved to agenda item: 13. Discussion and Possible Action Setting Board Meeting Dates for January and February as well as a CEO work Session in January.

Becky Eskildsen gave an update on the Annual Report FY2016. Becky let the Governing Board know that she submitted the Annual Report to DHS and did receive word back of one correction on page 19 of the report. Becky said that DHS asked that we use a different chart of account code. This change was made. Jack Willey along with the Governing Board thanked Clinton County for all of their hard work on putting this report together. Discussion was held. Moved by Smith, seconded by Earnhardt to approve the Annual Report FY 2016. Ayes- Earnhardt, Hamerlinck, Kelly, Smith, Willey.

Mike Johannsen updated the Governing Board regarding the Strategic Plan-CEO Options. Mike let the board know that the Governing Board has been given copies of the CEO options page, a draft CEO job description and a draft Organizational Chart. Mike explained that the documents were requested from the December 6, 2016 work session. Mike asked that they take a look at the documents and then plan for a work session to discuss the CEO position. The Governing Board indicated that they would like to set up a time to have a work session to continue planning for this position. Mike will coordinate a time and day to meet. Discussion was held.

Mike Johannsen let the Governing Board know that Mary Thee, Scott Co. Human Resources Director, was in attendance today to discuss extending the term of the current CEO through the interim period of having a permanent CEO in place for the Region. Mary shared with the board that if they have the permanent CEO in place by 7/1/17 she didn't feel that the 28-E agreement needed to be updated because this would be a temporary change moving toward a permanent change in the next 6 months. She also stated that she did not feel that the State of Iowa would have an issue with this temporary change for the interim period of time. Mike shared with the board that it would make it difficult to hand off the position to the new CEO according to the 28-E and then hand it off again in July 2017 when a permanent CEO is in place. Mike felt that would be a lot of disruption for the Region to stay connected to the CEOs of the other Regions and to DHS. Discussion was held. Moved by Willey, seconded by Smith to extend the term of the current CEO through July 1, 2017. Ayes- Earnhardt, Hamerlinck, Kelly, Smith, Willey.

Jill Westhoff and Christine Gradert updated the Governing Board regarding Crisis Services. Jill reviewed the financial report for November 2016. Jill shared that there are 10.70FTE and she is starting to track the mileage of the care coordinators. Jill is requesting that the care coordinators submit mileage monthly. Jill gave an update on the contract amendment to the board. She let them know that Mary Petersen, Robert Young Center, has been speaking with their legal team and they are working on revisions today. They are hopeful they will have this completed soon. Christine reviewed the metrics to date with the Governing Board. Christine also spoke about an opportunity to learn more about The Sequential Intercept Model: Developing a Comprehensive Plan for Behavioral Health and Criminal Justice Collaboration training that will be taking place at St. Ambrose University on February 9, 2017 that is open to anyone to attend. On February 10, 2017, there will be a strategic planning session by invite only with the Region, law enforcement and judicial personnel to start developing the model in the Region. Christine gave a quick update regarding the Illinois Pilot Project. She said that they are waiting until after the first of the year to present this to the legislation and there will be more updates to come.

Mike Johannsen let the Governing Board know that in January and February the regularly scheduled board meeting dates fall on holidays. Mike asked the Governing Board if they wanted to move those meeting dates to the Monday following the regularly scheduled meeting. After reviewing schedules, the Governing Board determined that they would be available to meet on January 30, 2017 and February

27, 2017 at the regular time. The Governing Board also requested that the kickoff meeting for HIPAA be scheduled for January 30, 2017 one hour prior to the Governing Board meeting. Mike discussed with the Governing Board that we would also plan for a CEO work session during the month of January. Moved by Willey, seconded by Earnhardt, to move the regularly scheduled Governing Board of Directors Meeting for the months of January and February due to falling on holidays to January 30, 2017 and February 27, 2017. The Governing Board by consensus asked that the HIPAA kickoff meeting be scheduled for January 30, 2017 prior to the Governing Board of Directors meeting and a CEO work session be scheduled in January 2017. Ayes- Earnhardt, Hamerlinck, Kelly, Smith, Willey.

Mike Johannsen presented the CEO report. Mike wanted to highlight that Chair Kelly signed the second letter to DHS letting them know that the five counties continue to function as a Region. Mike reminded the Governing Board that part of the Iowa Department of Human Services Memorandum of Understanding regarding the provision of \$500,000.00 to the Region is to submit these letters quarterly. Discussion was held.

Other Items: Jack Willey took this opportunity to thank Chair Kelly for her service to the Eastern Iowa MH/DS Region. Jack said that she will be greatly missed and it will be very difficult to fill her shoes. He stated that she has put her heart and soul into having services in the Region that benefit everyone and she made great strides in helping to form the five counties into the Region we have become. Jack along with the other Governing Board of Directors and management team wished her well.

Public Comment: None

Meeting adjourned at 4:09PM. The next meeting will be January 30, 2017 at 3:00PM at the Scott County Administration Building, Room 605.



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Carol Earnhardt, Secretary  
Eastern Iowa MH/DS Region