

The MH/DS Governing Board of Directors meeting was called to order at 3:08PM by Chair Smith. Earnhardt, Hamerlinck, Mather, Smith, Willey, Hahn and Hilgendorf were present. Management Team Present: Becky Eskildsen, Lynn Bopes, Mike Johannsen, Lori Elam, and Julie Tischuk. Fiscal Agent: David Farmer. Guests: Lisa Bohland, Diane Holst, Denise Beenk, Richard K. Whitaker, Sam Wolfe, Jill Westhoff, Christine Gradert, Amy Halderman, Greg Burnett

Moved by Mather, seconded by Willey to approve the agenda as presented. Ayes-Earnhardt, Hamerlinck, Mather, Smith, Willey.

Moved by Willey, seconded by Hamerlinck for approval of the minutes of the 12/19/16 Governing Board of Directors Meeting. Ayes- Earnhardt, Hamerlinck, Mather, Smith, Willey.

Chair Smith discussed with the Governing Board the CEO Position for the Region. Dawn outlined that after several working sessions she felt the Governing Board has reached the step where the Region needs to move forward and appoint a permanent CEO. The board discussed that they are looking at option C for the CEO position and would like letters of intent sent to them if anyone on the management team is interested in applying for the position. Once they have received letters of intent, they will start the vetting process. Discussion was held. Moved by Willey, seconded by Earnhardt to move forward with Option C to hire a permanent CEO for the Region. Ayes- Earnhardt, Hamerlinck, Mather, Smith, Willey.

David Farmer reviewed the Budget Performance Report and Balance Sheet. The YTD cash balance is \$9,573,604.63. David reported that \$11,100.00 was paid to CAROSH Compliance Solutions for the first installment of the agreement for the Region working on HIPAA compliance and \$87.60 was spent on public notices since the last meeting. David reviewed a handout regarding his calculations of the Fund Balance Transfer FY 16 Year End. David will not bill until all counties have been audited and he has the final numbers. Discussion was held. Moved by Earnhardt, seconded by Mather for approval of the financial reports. Ayes- Earnhardt, Hamerlinck, Mather, Smith, Willey.

Becky Eskildsen and David Farmer updated the board regarding the Region website development. They reported that the RFP went out for bids on November 18, 2016. David reported that they received 14-15 responses. David reported that the management team and the IT Departments from Scott Co. and Clinton Co. reviewed the RFPs and scored each vendor. Becky and David recommended to the Governing Board that Vortex Business Solutions be awarded the RFP. Discussion was held. Moved by Mather, seconded by Willey to enter into an agreement with Vortex Business Solutions to establish a Region Website. Ayes- Earnhardt, Hamerlinck, Mather, Smith, Willey.

Jill Westhoff and Christine Gradert updated the Governing Board regarding Crisis Services. Jill reviewed the financial report for December 2016. Jill shared that there are 10.70FTE. Jill let the board know that she is working to find the phone expenses for the care coordinators. That expense has been classified in another account and she will be moving them to the EIMH/DS Region account which will increase the expenses approximately \$200-\$300. Jill pointed out to the board that for the month of January, she will be totaling out Year 1 on January 13, 2017 and on January 14, 2017 she will be starting Year 2 numbers. Jill wanted the board to keep in mind that the new contract year starts January 14, 2017. Christine reviewed the metrics to date with the Governing Board. Christine pointed out that Clinton Co. has seen

an uptick in the use of services. Christine also pointed out that there has been a notable uptick in females calling the crisis line. Christine let the board know that they are still working on contracts for the care coordinators. Christine reported that Vera French has signed their contract and they are meeting with Bridgeview CMHC to complete their contract this week. Christine reported that the rest will be in place once the legal teams for the providers and Robert Young Center have worked on wording changes to the contracts.

Mike Johannsen brought before the Governing Board of Directors that Crisis Services Year 2 Contract Amendment with Robert Young Center. Mike asked the board to sign the amendment which would allow the Region to move forward with implementing Year 2 crisis services and continuing with Year 1 services. Discussion was held. Moved by Willey, seconded by Earnhardt to authorize the Chair to sign the Crisis Services Year 2 Contract Amendment with Robert Young Center. Ayes- Earnhardt, Hamerlinck, Mather, Smith, Willey.

Mike Johannsen reviewed the handout with the Governing Board regarding a letter of support for Robert Young Center to the Illinois Legislature allowing the Region and Robert Young Center to create a two-year mental health pilot project program that would allow Robert Young Center in Illinois to accept the admission of an Iowa resident from the Eastern Iowa MH/DS Region under an involuntary admission on an in-patient basis court ordered by an Iowa court for treatment. Discussion was held. Moved by Earnhardt, seconded by Mather to authorize Chair Smith to sign the letter of support for Robert Young Center to the Illinois Legislature. Ayes- Earnhardt, Hamerlinck, Mather, Smith, Willey.

Julie Tischuk gave a HIPAA recap from the work session earlier today to the Governing Board letting them know that the Region has completed the kickoff training and the Region is actively working with CAROSH Compliance Solutions on the risk assessments. Once each county has been assessed within the Region, the process of establishing policy and minimizing our risks will begin to take place. Julie let the board know that the management team will be bringing policy and other documents to them for their review at future meetings.

Lori Elam gave a legislative update. Lori let the board know that 73 Counties will be reducing their FY17 levies. She said that will be a savings of \$23.3 million in the state. Lori let the Board know that there is not a bill out yet regarding the levy equality issues. There have been drafts called on both sides of the legislature and those will be moving soon. Lori encouraged the board members to continue using the talking points that she has shared and to continue with the message of removing the cap to allow counties to levy the amount needed to cover their expenditures. Lori let the Board know that Representative Heaton has asked that a group of CEOs speak about crisis services to the legislators and give them an idea of the need for the services along with the cost for these services. Lori plans on attending that meeting. Lori did point out that there is a new bill, HF125 that would allow the transport of individuals voluntarily or under committal to another hospital or facility in a safe car. This bill has been presented to the legislature in the past and failed due to the cost of training and having safe cars available across the state. Lori is keeping track of this bill. Discussion was held.


Mike Johannsen let the Governing Board know that he received a letter from the Quad-City Times requesting to be designated as an official publication for legal notices. Mike asked the board to approve the Quad City times as a publication outlet for legal notices. Moved by Willey, seconded by Earnhardt to approve the Quad-City Times as a publication outlet for legal notices for the Region. Ayes- Earnhardt, Hamerlinck, Mather, Smith, Willey

Mike Johannsen presented the CEO report. Mike highlighted that the Crisis Steering Committee met with judicial personnel to discuss Year 2 and resources to assist the Judicial District related to mental health and court commitments. Mike felt that this is exciting and positive to work with the Judicial System to get the best outcomes for the mentally ill in the region. Mike shared that he and Lori Elam attended a two day CEO Collaborative training in Des Moines to develop a long-term structure including hiring a full-time director that would oversee the CEOs in each Region. Mike let the board know that this would help the CEOs to have one unified voice at the table with DHS and other key agencies in planning for services for people in need. Discussion was held.

Other Items: Dawn Smith shared that she was in Des Moines talking with Legislators and noted that they are understanding the message of removing the cap and adjust the levy to what is needed. She shared that they understand that the County Boards of Supervisors and the Governing Boards agree with this solution of the levy equality issue. She pointed out the LSA Review has been a very helpful tool to use with the legislators and urged others to recommend option 2 in that report.

Public Comment: Denise Beenk introduced the new CEO at Vera French, Richard K. Whitaker. CEO Whitaker spoke to the group about his background and his vision of having a collaboration of care in the Region and working together to provide the best mental health services to those in need.

Meeting adjourned at 4:16PM. The next meeting will be February 27, 2017 at 3:00PM at the Scott County Administration Building.



Carol Earnhardt, Secretary
Eastern Iowa MH/DS Region

Eastern Iowa MH/DS Region
Governing Board of Directors Meeting
Scott County Administrative Center, Room 605
January 30, 2017

The MH/DS Governing Board of Directors meeting was called to order at 1:00PM by Chair Smith. Earnhardt, Hamerlinck, Mather, Smith, Willey, Hahn and Hildgendorf were present. Management Team Present: Becky Eskildsen, Lynn Bopes, Mike Johannsen, Lori Elam, and Julie Tischuk. Fiscal Agent: David Farmer. Guests: Mary Thee

Moved by Willey, seconded by Hamerlinck for approval of the minutes of the 1/9/17 Governing Board of Directors Work Session. Ayes- Earnhardt, Hamerlinck, Mather, Smith, Willey.

Chair Smith and Mike Johannsen led the Governing Board and the Management Team in a work session discussing the CEO Position of The Region. Mike reviewed the handouts from the 1/9/17 work session with the board. Areas of discussion were: looking at which position option they would like to look at, C or D, who would be the county of record, what would be the most efficient and cost effective way to establish the position and have the best person doing the job, if a county chooses to become the county of record is there support from the other four counties to remain a unified region as long as there is funding for the CEO position, and reviewing the financial aspects of this position with Fiscal Agent, David Farmer. The Governing Board of Directors asked the Management TEAM to excuse themselves from the meeting at approximately 1:40PM for further discussion of the CEO position. The meeting was recorded with the Management TEAM absent. The Management TEAM returned to the meeting at approximately 2:00PM.

Other Items: None

Public Comment: None

Meeting Adjourned: 2:06PM



Carol Earnhardt, Secretary
Eastern Iowa MH/DS Region

Eastern Iowa MH/DS Region
Governing Board of Directors Meeting
Scott County Administrative Center, Room 605
January 30, 2017

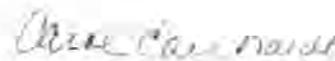
The MH/DS Governing Board of Directors meeting was called to order at 2:16PM by Chair Smith. Earnhardt, Hamerlinck, Mather, Smith, Willey, Hahn and Hilgendorf were present. Management Team Present: Becky Eskildsen, Lynn Bopes, Mike Johannsen, Lori Elam, and Julie Tischuk. Fiscal Agent: David Farmer.

Julie Tischuk introduced Roger Shindell, President & CEO from CAROSH Compliance Solutions, as the guest speaker today regarding HIPAA Training for the Governing Board of Directors. Roger started by explaining how CAROSH Compliance Solutions has been hired to assist the Region with becoming HIPAA compliant and gave a background of their expertise in this field. He let the board know that this is a kickoff meeting to get them acclimated to HIPAA and how we will move through our HIPAA project. Roger reviewed the HIPAA Project Activity calendar and gave them a timeline of how long the project will take to complete and what steps will be taken to become compliant. Roger presented to the board the Roles Document of who will be assigned to what role with this project and who the board can speak with about certain areas of this process. Roger then began a power point presentation that gave the board an overview of the following: what the security rules and risk assessments are, what the security and privacy programs are, an overview of the HIPAA compliance project, what minimum necessary means, what an incidental disclosure is, and reporting privacy concerns or a breach of security. Roger let the board know that as we start putting together the risk assessments, policy and other informational documents, the management team will bring that information to the board for their review and understanding of what is being worked on.

Other Items: None

Public Comment: None

Meeting Adjourned: 3:08PM



Carol Earnhardt, Secretary
Eastern Iowa MH/DS Region