

Eastern Iowa MH/DS Region
Governing Board of Directors Meeting
Scott County Administrative Center, First Floor Boardroom
November 20, 2017

The MH/DS Governing Board of Directors meeting was called to order at 2:59PM by Chair Smith. Earnhardt, Hamerlinck, Smith Willey, and Hahn were present. Mather and Hilgendorf were absent. Management Team present: Becky Eskildsen, Lynn Bopes, Lori Elam and Julie Tischuk. Fiscal Agent: David Farmer. Guests: Todd Noack, Babette Sawyer, Jerome Phillips, Mary A. Petersen, Laurie Ryan, Waylyn McCulloh, Jill Westhoff, Austin Gross, Denise Beenk, Lisa Bohland, Richard K. Whitaker, Jeanine Scott, Beth Manley, Ed Tibbetts, Mahesh Sharma

Moved by Earnhardt, seconded by Willey to approve the agenda as presented. Ayes-Earnhardt, Hamerlinck, Smith, Willey. Absent- Mather

Moved by Willey, seconded by Hamerlinck for approval of the minutes of the 10/11/17 Governing Board Work Session. Ayes- Earnhardt, Hamerlinck, Smith, Willey. Absent-Mather

Moved by Earnhardt, seconded by Willey for approval of the minutes of the 10/16/17 Governing Board of Directors meeting. Ayes-Earnhardt, Hamerlinck, Smith, Willey. Absent-Mather

David Farmer reviewed the Budget Performance Report and Balance Sheet through October 2017. David reported \$1,050.87 in expenses for the month for public notices and contribution to the Co-Occurring training held in October. The current balance is \$9,813,224.25. David let the board know that Robert Young Center has requested their first installment for FY'18 of \$715,000.00. That will be dispersed next week and will be reflected on next month's report. David reviewed Summary of Dollars Contributed to Fiscal Agent Fund FY17 handout with the board. Discussion was held. Moved by Willey, seconded by Earnhardt to approve and place on file the financial reports. Ayes- Earnhardt, Hamerlinck, Smith, Willey. Absent- Mather

Julie Tischuk reviewed with the board that the HIPAA Policies have been in draft form and were in comment period for the month of October. Julie let the board know that there were no comments or concerns received during that period of time. Julie requested that the board adopt the policies and procedures as they are written for the Region to follow. Discussion was held. Moved by Willey, seconded by Earnhardt to adopt the HIPAA Policies and Procedures as presented for the Region to follow. Ayes- Earnhardt, Hamerlinck, Smith, Willey. Absent- Mather

Lori Elam presented the Regional Investment Funds Application to the Governing Board. Lori explained that the application is designed to support an array of services designed to promote community integration for individuals. It is an opportunity for a provider to access one time funds to invest in establishing services in the Region. The applications will be sent out soon to providers and the Region will be working on incorporating the approved requests into the budget process. Discussion was held. Moved by Willey, seconded by Earnhardt to approve the Regional Investment Funds Application and process with the stipulation that the Region funds will only go toward the service and not to land,

equipment, or other capital purchases. Ayes- Earnhardt, Smith, Willey. Nays- Hamerlinck. Absent- Mather

Lori Elam presented The Eastern Iowa Mental Health and Disability Services Region Contract FY2017 that outlines the services provided by Robert Young Center to renew for the next year. Discussion was held. Moved by Earnhardt, seconded by Willey to approve the Eastern Iowa Mental Health and Disability Services Region Contract FY17. Ayes- Earnhardt, Hamerlinck, Smith, Willey. Absent- Mather

Mary A. Petersen, from Robert Young Center, updated the board on the metrics and crisis services. Mary pointed out to the Governing Board that Year One is all on line. Mary moved to Year 2 and discussed what is taking place: The ACQ's are starting to be hired and an offer is being made in Scott County tomorrow, Co-Occurring staff are being hired and there are candidates in Scott County and Muscatine County, CIT training has taken place and a 2nd training is scheduled for the week of 12/11/17 with a 3rd training to follow the week of 1/16/18, Advisory Groups are taking place regularly in Scott County with the others to be online soon, Robert Young Center is in the process of negotiating a contract for Prescribing Bridge Appointments and hopes to have more news on that soon, an RFI has gone out for Peer Support services and are waiting for those to come back, the Pilot Project between the Region and Illinois will start in 42 days and training will be taking place in Rock Island and the Region on how this will work, mailers are ready to go out regarding the crisis line and crisis mobile services and will be mailed to rural areas of Jackson and Cedar County, and the last area that Mary touched on was a Resource Guide is being developed that will have all of the crisis services listed and can be an excellent guide on what is offered in the Region. Jill Westhoff reported on the financials for the month of October and noted that a full time ACQ was added into the Salaries and Benefits line. Jerome Phillips, from Genesis Health Systems, spoke with the board regarding the crisis services being utilized in their EDs. Jerome presented the Genesis Behavioral Health External Referral Report dated October 2017 to the Governing Board. Areas of Discussion were the number of referrals for days and evenings and how many were admitted, did not meet criteria, and other placements found for people in need of services. Discussion was held.

Lori Elam presented to the Governing Board the Third Amendment to Regional Mental Health Crisis Services Agreement that will extend the renewal date of the Robert Young Center Crisis Services Contract to June 30, 2018 to align with the Region's fiscal year. Discussion was held. Moved by Earnhardt, seconded by Willey to approve the extension of the renewal date of the Robert Young Center Crisis Services Contract. Ayes- Earnhardt, Hamerlinck, Smith, Willey. Absent- Mather

Lori Elam gave an update on the ICAP Statement of Action regarding by-laws for the Region. Lori let the board know that she sent the Statement of Action Taken Form back to ICAP letting them know that the Governing Board members have begun work on creating the by-laws and will bring a draft copy before the Governing Board for approval. Lori also let the board know that once that is approved and all five county boards of supervisors have approved the by-laws, a copy will be sent to ICAP to place on file. Discussion was held.

Lori Elam let the board know that in January and February the regularly scheduled Governing Board meeting days fall on holidays for counties in the Region. Discussion was held regarding changing the dates for those months. The Governing Board, by consensus, set their meeting dates as follows for January and February: January 29, 2018 at 3:00 PM and February 26, 2017 at 1:00PM. Meeting rooms will be determined.

Lori Elam gave an update on the Vocational Providers meeting held November 15, 2017 to discuss where providers are at with complying with federal vocational rule changes that will take effect in March 2019, what are their needs, such as more training for staff and startup funds to assist with services, other options for employment in the Region other than sheltered work, and a meeting was set in December with the providers to continue this dialog. Discussion was held.

Lori presented the CEO Report to the Governing Board. Lori met with the management team numerous times to work the Community Services Plan, The Annual Report and new funding process. Lori has met with providers in Jackson County and Clinton County, attended the Scott County High Utilizer meeting, presented to the SCEMSA/SCFCA boards, and presented SF504 with David Farmer to the five County Boards of Supervisors as well as the ISAC District 6 Supervisors Meeting. Discussion was held.

Jeanine Scott and Beth Manley from ISAC gave a presentation to the Governing Board on Community Services Network (CSN). Areas of discussion were: using CSN for client records, data tracking information, following HIPAA regulations for PHI storage and the Region using the same server through CSN to protect data and be consistent across the five counties. The Governing Board asked that Jeanine and Beth come back to present to them a more detailed presentation regarding CSN so they can learn more about what this system can offer. Discussion was held.

Other Items: None

Public Comment: Todd Noack, Life Connections Recovery, asked if the Regional Investment Funds Application can be found on the website. Lori let Todd know that it will be available on the website once it is ready to be sent out. Todd also let Robert Young Center (RYC) know that he has received the RFI for peer support services and commends RYC for their assistance in working through the RFI process.

Richard Whitaker from Vera French let the board know that the ACT TEAM has started their services. He also shared that Vera French now has an onsite pharmacy at the Central Park Location where people can meet with their psychiatrist and can then go and fill their prescription before they leave. The hours of the pharmacy are 8-5PM, Monday through Friday. He noted that there will be a grand opening coming.

The Governing Board of Directors meeting adjourned at 4:41PM.

Jack Willey, Secretary
Eastern Iowa MH/DS Region