

Eastern Iowa MH/DS Region
Governing Board of Directors Meeting
Scott County Administrative Center, Boardroom
December 6, 2016

The MH/DS Governing Board of Directors meeting was called to order at 2:00PM by Chair Kelly. Earnhardt, Hamerlinck, Kelly, Smith, and Willey were present. Hahn arrived at 2:10PM. Hilgendorf was absent. Management Team Present: Becky Eskildsen, Lynn Bopes, Mike Johannsen, Lori Elam, and Julie Tischuk. Fiscal Agent: David Farmer.

Julie Tischuk updated the Governing Board regarding HIPAA. Julie let the board know that the contract agreements have been reviewed by the Muscatine County Attorney and signed by Chair Kelly. Julie let the board know that the next step is to have a kickoff meeting with CAROSH Compliance Solutions to have a one hour training regarding HIPAA. The Management Team suggested having the training in January when current and new board members will be present. The Governing Board reached consensus to set the HIPAA training for the January Governing Board of Directors meeting.

Mike Johannsen led the Governing Board and the Management Team in a work session discussing the CEO Position of The Region. Mike reminded the board that they have 4 options to reference currently for the CEO position and let them know that the management team is recommending option "C". Lori Elam put together a spreadsheet of organizational questions for each region across the State of Iowa to reference on how other regions have developed the CEO role. Areas of discussion were: the need to develop job descriptions, role of CEO and job duties performed, role of the management team, the need for an administrative assistant, amend 28-E agreement, attorney representation for the Region, need for a pay scale, employer of record and reimbursement, and costs of equipment/office space for the CEO. The Governing Board will meet with the Management Team in January to continue the work session of developing the CEO role.

Other Items: None

Public Comment: None

Meeting Adjourned: 3:36PM



Carol Earnhardt, Secretary
Eastern Iowa MH/DS Region