

Eastern Iowa MH/DS Region  
Governing Board of Directors Meeting  
Scott County Administrative Center, Board Room  
August 21, 2017

The MH/DS Governing Board of Directors meeting was called to order at 3:04PM by Chair Smith. Earnhardt, Mather, Smith, Willey and Hilgendorf were present. Hamerlinck and Hahn were absent. Management Team present: Becky Eskildsen, Lynn Bopes, Lori Elam, Kathie Anderson-Noel and Julie Tischuk. Fiscal Agent: David Farmer was absent. Guests: Lisa Bohland, Betty King, Todd Noack, Denise Beenk, Christine Gradert, Jill Westhoff, Rich Whitakaer, Mary Petersen, and Greg Burnett.

Moved by Willey, seconded by Mather to approve the agenda as presented. Ayes-Earnhardt, Mather, Smith, Willey. Absent- Hamerlinck

Moved by Earnhardt, seconded by Willey for approval of the minutes of the 7/17/17 Governing Board Meeting. Ayes- Earnhardt, Mather, Smith, Willey. Absent-Hamerlinck

Lori Elam presented two FY 18 Provider Contracts regarding rates for services. Lori asked that the following provider's rate contract be approved for FY 18. They are: Bridgeview CMHC and Imagine the Possibilities. Moved by Willey, seconded by Mather to approve and sign both FY18 contracts/rates as submitted. Ayes – Earnhardt, Mather, Smith, Willey. Absent- Hamerlinck

Lori Elam reviewed the Budget Performance Report and Balance Sheet through July 2017. Expenditures for the past month was \$98,982.74 for CSN dues for the five counties. The current balance is \$9,814,527.68. Discussion was held. Moved by Willey, seconded by Earnhardt to approve the financial reports. Ayes- Earnhardt, Mather, Smith, Willey. Absent- Hamerlinck

Lori Elam updated the Governing Board about the meeting that David Farmer held with the Auditors/Fiscal Agent and Management team. She let them know that David presented information regarding SF504 and how this legislation will impact the Region. She told the board that he shared that the Region fund balance needs to be at 20% and the levies in the four counties need to drop to \$30.78, that he is on a committee with other auditors/fiscal agents from the across the State taking a look at how this can be done in the next three years, and the committee is currently looking at two models that lowers tax dollars and invests fund balance dollars of the Region to meet the bills requirements. Lori mentioned David would like to set up work sessions with the Governing Board and auditors to give them information of the models being developed and a meeting with the Board of Supervisors from each county to have input on what will be the best option for the Region. Lori shared that David will continue to request quarterly updates of the financial status in each county for review. Discussion was held.

Lori Elam gave an update on the upcoming Community Stakeholder Meeting being held later this month. Lori let the board know that in SF504, a Community Plan needs to be developed and submitted to DHS by 10/16/17. She let the board know a letter has gone out to providers in all five counties asking them to participate in a stakeholder meeting on August 28, 2017. She let the board know that she contacted Jeff Schott, Director of Institute of Public Affairs through the University of Iowa, to have him facilitate

the stakeholder meeting. She shared he has worked with other regions putting their plan together and will be using a similar process for this meeting. Lori let the board know that she has prepared a power point presentation that outlines the outcomes and strategies that need to be discussed in the plan. Lori shared that to date 58 people registered to attend. Discussion was held.

Lori requested action to approve Jeff Schott as facilitator for the Community Stakeholder meeting on August 28, 2017 with a cost for his services not to exceed \$1,200.00. She let the board know that he charges \$850.00 for the day plus meals and mileage. She felt that the amount requested would cover his expenses for the day. Discussion was held. Moved by Earnhardt, seconded by Willey to approve Jeff Schott as facilitator for the Community Stakeholder meeting and costs not to exceed \$1,200.00. Ayes- Earnhardt, Mather, Smith, Willey. Absent- Hamerlinck

Mary Petersen, from Robert Young Center, presented Crisis Services updates to the Governing Board. Mary let the board know that Scott County has started their high utilized group meetings and Clinton County will be starting their group soon. Mary shared that with the meetings the question of HIPAA came up when discussing the names and information of the person in this group. Mary said that they are working with legal counsel on making sure that information can be shared and that information is protected legally. She will be working with each group as they develop in the counties on having agreements in place and will let the board know what the legal advice for this situation is. Mary shared that the ACQs contracts have gone out and 2 have been returned and the third one will be in today. She said that once those contracts are in place she will reach out to the Chief Judge, Clerk of Courts in each county and sheriffs to educate and train on this position and how their role can assist them in the jails and courts. Mary gave an update to the board regarding the hospital issue that was shared at the last meeting. She let the board know that the CEO of the Region and Robert Young Center have reached out to that hospital and asked for a positive plan of correction. They have not received a plan yet and there have been many emails going back and forth of when a meeting can be set up to review the plan and discuss how the situation will be resolved. Mary said that they plan on meeting with the front line folks at the hospital and get a meeting going on how the issues can be resolved. She will keep the board and Steering Community updated on the situation. Jill Westhoff, from Robert Young Center, presented the financials for the month of July. She stated that the activity has remained the same for the month. Jill outlined each expense line item and what the activity has been. Christine reviewed the monthly metrics with the board. She shared that the co-occurring staff will be hired once the contracts from ASAC, New Horizons and CADS are signed, the 2<sup>nd</sup> CIT Training is scheduled for December, and RFIs will start going out to the Peer Support and Drop in Centers in the Region to look at how this will be developed in the crisis services for the Region. Robert Young Center is starting to provide education again to police, sheriffs, CMHCs, and community providers to help people understand and use the services that are available. Discussion was held.

Lori Elam presented to and requested board approval to approve a six month extension on the Crisis Contract with Robert Young Center. Lori let the board know that currently the contract agreement is January to January and it does not match up with the fiscal year of July through June that the Region currently operates on. Lori said that with planning for the budget and other services, it makes it difficult to work on a calendar year instead of the fiscal year. Discussion was held. Moved by Earnhardt,

seconded by Willey to approve the six month extension of the Robert Young Center Crisis Contract. Ayes- Earnhardt, Mather, Smith, Willey. Absent- Hamerlinck

Julie Tischuk gave a HIPAA update to the board. The Governing Board, Management TEAM and CAROSH Compliance Solutions had a work session earlier today to finish and review HIPAA policies. Julie asked the board if they are to the point where they would like to approve the policies as they were left today. The board felt that it would be best for CAROSH Compliance Solutions to finalize the policies from draft format and they will then have time to review the final product and make a decision to accept the policies at that time. The board recommended having a special meeting to review the policies and approve them at that time.

Lori Elam let the Governing Board know that the Advisory Committees at the county levels have six individuals to nominate to the Regional Advisory Committee. She reminded everyone that a provider and a member from each county will serve on the Regional Advisory Committee. The six members are: Catherine Hahn, Melissa Peterson, Holly Parmer, Richard Whitaker, Tina Harper, and Catherine Hahn as Governing Board Ex-Officio. There are two individuals that need to be nominated from Cedar County and will be meeting soon to nominate those individuals. Discussion was held. Moved by Willey, seconded by Earnhardt to approve the nominations to the Regional Advisory Committee. Ayes- Earnhardt, Mather, Smith, Willey. Absent- Hamerlinck

Lori Elam shared that ICAP will be visiting with David Farmer, Mahesh Sharma, and herself regarding the insurance that the Governing Board purchases each year. Lori let the board know that ICAP visits every two years and they would like to visit more about the Region and how it operates. Lori also let the board know that they gave her a packet of information and access to a library of training and seminars that the Governing Board can review. Discussion was held.

Lori Elam reviewed the CEO report with the Governing Board. Lori let the board know that she has already met one goal of meeting with each county's Board of Supervisors to introduce herself and update them on projects in the Region. Lori shared that she hopes to meet with all of the boards on a quarterly basis. Lori is scheduling a meeting with ICAP to discuss the Region and met with other providers and the management team throughout the month. Lori let the board know that she is working on a "Vision" paper that discusses the past 3 ½ years and where the Region is going. Discussion was held.

#### Other Items:

Lori Elam passed thank you notes that Mike Johannsen sent to the Region. Lori brought up the amount of work that David Farmer, Fiscal Agent, has been doing for the Region and asked if he should be compensated for that work. The board felt that this is something that should be discussed for the FY19 budget planning.

#### Public Comment:

Richard Whitaker from Vera French expressed how happy he is to serve on the Regional Advisory Committee. He also shared that Genesis Hospital and Vera French recently partnered to start a pilot project for the Scott County area. He announced that they are working on establishing an ACT team.

They are in the process of hiring for the positions on the team and will begin working with a small number of people soon. Todd Noack thanked the Region for attending the Keya House Lunch and Learn that Life Connections Peer Recovery Services held. Todd mentioned that he is going to be meeting with SAMHSA to look at grants and funding that is available for similar housing projects that were discussed at his Lunch and Learn to help people.

The Governing Board of Directors meeting adjourned at 3:56 PM.

  
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Jack Willey, Secretary