

Eastern Iowa MH/DS Region
Governing Board of Directors Meeting
Scott County Administrative Center, Board Room
March 20, 2017

The MH/DS Governing Board of Directors meeting was called to order at 3:00pm by Chair Smith. Earnhardt, Mather, Smith, Willey, Hahn and Hilgendorf were present. Hamerlinck arrived at 3:04PM. Management Team present: Becky Eskildsen, Lynn Bopes, Mike Johannsen, Lori Elam and Julie Tischuk. Fiscal Agent: David Farmer. Guests: Todd Noack, Amy Haldeman, Denise Beenk, Sam Wolfe, Barbara Robinson-Lagarde, Christine Gradert, Greg Burnett, Mary Petersen, Jill Westhoff.

Moved by Willey, seconded by Mather to approve the agenda as presented. Ayes-Earnhardt, Mather, Smith, Willey. Hamerlinck was absent.

Moved by Mather, seconded by Earnhardt for approval of the minutes of the 2/27/17 Governing Board Meeting. Ayes-Earnhardt, Smith, Willey.

David Farmer reviewed the Budget Performance Report and Balance Sheet through 2/28/17. David reviewed the expenses pointing out that \$8057.00 was spent during the past month for Vortex web design, public notices and administrative costs. The current balance is \$9,564,008.85. David let the board know that he would be requesting financial information from the auditors in each county to put together his quarterly report to the Governing Board. Discussion was held. Moved by Earnhardt, seconded by Willey for approval of the financial reports. Ayes-Earnhardt, Hamerlinck, Mather, Smith, Willey.

David Farmer reported on the FY 18 budget. David let the Governing Board know that he has finalized each of the individual county budgets and has put together the final budget consisting of the five counties and the region's budget. David asked that no action be taken on this agenda item and asked that it be discussed and acted upon in agenda item #8 – Discussion and Possible Action on the FY2018 Annual Service and Budget.

David Farmer reviewed with the Governing Board the ICAP Insurance Renewal for the next fiscal year. David explained to the board that he will be sharing the budget numbers and would like to submit that information soon to receive a quote by June 2016. David pointed out that if they don't act soon, the rates will be raised by 25%. David thought that the renewal would be roughly around \$6,500.00. Discussion was held. Moved by Willey, seconded by Earnhardt to use the restoration sheet numbers to submit the application for renewal and for the chair to sign the renewal once they have returned the agreement. Ayes- Eanhardt, Hamerlinck, Mather, Smith, Willey.

Mike Johannsen discussed amending the 28-E Agreement with the Governing Board. Mike shared that at this time they would be discussing the CEO position and amending the agreement to include those changes. He pointed out that the rest of the needed changes for the agreement will take place at a different time. Mike asked the board to refer to section 6.1 referring to the selection process for Chief Executive Office and 6.2 Performance evaluation of Chief Executive Officer. Mike suggested that the

information be reviewed with each county and a meeting time be scheduled prior to the next board of directors meeting to finalize and act on the changes. Everyone was in agreement with this and set April 3, 2017 at 3:00PM as the meeting date to finalize and possibly approve the agreement. Discussion was held.

Becky Eskildsen presented the final draft of the FY2018 Annual Service and Budget Plan to the Governing Board. David Farmer reviewed the budget piece of the plan. David pointed out that the projected expenditures for the Region will be \$12,522,888 and the projected fund balance as of 6/30/17 will be \$9,049,220. David let the Board know that the total funds available for FY2018 will be \$21,572,108. David referred to the Summary of the Levy Per Capita Table and to keep in mind where each county is at with their per capita rate as to how the Region will fund Core and Core plus services. David also compared each budget submitted with the DOM levy numbers to make sure that the budget is updated to the correct numbers filed by each county. The plan is due to DHS by April 1, 2017. Discussion was held. Moved by Earnhardt, seconded by Willey to approve the FY2018 Annual Service and Budget Plan as presented. Ayes- Earnhardt, Hamerlinck, Mather, Smith, Willey.

Becky Eskildsen gave an update to the Governing Board regarding the website development. Becky let the Board know that since Vortex presented at the last meeting, several areas have been cleaned up such as setting up a slideshow of a picture for each county, where to attach documents, links to each county site, etc. Becky shared that Vortex will be meeting with the management team prior to the Region Advisory Board meeting on April 12, 2017. It is hoped that the website will be near completion at this meeting. Discussion was held.

Mary Petersen updated the Board on Crisis Services. Mary reviewed the Year 1 information and stated that they are training the community coordinators and wrapping up the last of the contracts. Mary reported they have started implementing Year 2 while finishing up Year 1. Mary reported that the following has taken place: CIT training is scheduled for 4/10/17 for all five counties to participate in, Christine Gradert and Disability Coordinators are forming the Advisory Group membership and will start to host the meetings focusing on criminal justice in the near future, the prescriber bridge appointments contract is being developed, The ACQs job description has been completed, discussions are being held regarding Co-Occurring assessments and treatment in the Region, and Trauma Information Care training has been scheduled for 5/30/17. Mary let the Governing Board know that the data sheets they are currently receiving will be changing. At the next meeting, there will be three pages that 1) will outline Year 1 and Year 2 completion/implementation of the Crisis System, 2) Show a provider score card that will let the Governing Board know how each provider is performing the services, and 3) will show the outcome data based on the number of people served, dollars saved, and success rate of reconnection. Mary reported that the Illinois bill to allow adults under an Iowa mental health commitment to be admitted to an Illinois hospital passed out of committee and will now go to the House Committee. Once the bill is voted on and hopefully passes, the bill will be effective immediately. Jill Westhoff presented the financial report. Discussion was held.

Julie Tischuk updated the Governing Board regarding HIPAA. Julie reported that she and Mike Johannsen, CEO, will be meeting by webinar with CAROSH Compliance Solutions to review/sign the Security Risk Remediation Plan. Once that has been signed, the management team will begin the

process of reviewing and writing policies that address the risk areas of the plan. Julie let the Governing Board know that the policies would come before the board for their review and approval.

Lori Elam gave a legislative update. She reviewed SF365 is (previously known as HF343) the bill to continue to track and keep pushing. This would remove the frozen levy cap and allow counties to adjust their levy up to a maximum of \$47.28 in order to meet their expenses. SF 365 is a new way to fix the levy piece and she is waiting for the bill to come out to take a look at it and see if it would benefit regions. Lori let the Governing Board know that she put together a spreadsheet with the Regions FY 18 Budget information to share with legislators. The Board asked for a copy of that spreadsheet to share locally with their legislators. Discussion was held.

A process for the CEO appointment was proposed by Mike Johannsen. Mike outlined to the board the steps that should take place in appointing a CEO. They are as follows: update and approve the 28-E addressing the CEO role, conduct interviews, conduct negotiations of the position, and appoint the candidate through the Governing Board to be the permanent CEO of the Region. Mike would like to set a date of July 1, 2017 to have the new CEO in place. Discussion was held.

Mike Johannsen presented the CEO report to the Governing Board. Discussion was held.

Other Items: Carol Earnhardt let the Governing Board know that she attended an Open House at Vera French Sheridan Springs home. Carol felt that this would be a great place to have a Governing Board meeting and tour their new 15 bed facility. Shawn Hamerlinck mentioned that the 7th Judicial Board is in the process of goal setting. He thought it would be helpful for the CEO of the Region to meet with 7th Judicial Board and work together on sharing the needs of each system and filling the gaps in services. Shawn thought this meeting could take place after July 1st, when the Region has a new CEO in place. Dawn Smith let the Governing Board know that she and Lori spoke recently at the NAMI Conference about the Regions services and funding.

Public Comment: Todd Noack asked questions regarding the Annual Service and Budget Plan. Becky Eskildsen and Mike Johannsen helped to answer those questions regarding peer support services. Denise Beenk from Vera French CMHC announced to the Governing Board that Vera French recently opened Sheridan Springs and has 15 people living there that are very excited about their new home. Denise also shared that next month they will have intensive Rehabilitation Services available through the Carol Center. They will also have a trainer available to train others.

Meeting adjourned at 3:55pm.



Jack Willey, Secretary

