

Eastern Iowa MH/DS Region
Governing Board of Directors Meeting
Scott County Administrative Center, First Floor Boardroom
February 26, 2018

The MH/DS Governing Board of Directors meeting was called to order at 1:02PM by Chair Hamerlinck. Earnhardt, Hamerlinck, Smith, Willey, and Hahn were present. Mather and Hilgendorf were absent. Management Team present: Becky Eskildsen, Lori Elam, Lynn Bopes and Julie Tischuk. Kathie Anderson-Noel was absent. Fiscal Agent: David Farmer. Guests: Todd Noack, Christine Hamilton, Jeanette Brockett, Jessica Sloce, Steve McAleer, Denise Beenk, Angela Gallagher, Waylyn McCulloh, Mary A. Petersen, Jill Westhoff, Barbara Robinson-Lagarde, Laurie Ryan, Ed Tibbetts, Dan Srp

Chair Hamerlinck reviewed the agenda. Chair Hamerlinck asked that item XI. Legislative Update be discussed prior to item VI. One Time Funding Applications on the agenda. Chair Hamerlinck explained that an update on legislation should be discussed prior to making a decision regarding one time funding applications. Moved by Smith, seconded by Willey to approve changes to the agenda. Ayes-Earnhardt, Hamerlinck, Smith, Willey. Absent- Mather

Moved by Smith, seconded by Willey for approval of the minutes of the 1/29/18 Governing Board of Directors meeting. Ayes- Earnhardt, Hamerlinck, Smith, Willey. Absent-Mather

David Farmer reviewed the Budget Performance Report and Balance Sheet through January 2018. David reported an expense of \$442.00 for website upkeep. The current balance is \$9,095,907.27. David reviewed the Statement of Revenues, Expenditures and Changes in Fund Balances handout regarding the five counties and Region. David pointed out that this information gives the board a six month review of where expenditures and revenues are at. The information was provided to him by each county auditor. Discussion was held. No action was taken on the reports.

David Farmer presented the Baker Tilly External Audit Engagement Letter and asked that the engagement agreement with Baker Tilly, LLP for FY17 Annual Audit be approved and signed. David pointed out that the fee for the audit will be \$7,200.00. Discussion was held. Moved by Willey, seconded by Earnhardt to enter into the engagement agreement with Baker Tilly, LLP for the 2017 Annual Audit and for the CEO to sign the agreement. Ayes- Earnhardt, Hamerlinck, Smith, Willey. Absent- Mather

Lori Elam gave the board a legislative update. Lori first reviewed SF504 legislation with the Governing Board. Lori then discussed the 2018 legislative session and talked about SF2351 and how this bill will impact the Regions across the State. Lori reviewed the handouts given to the board and outlined the pros and cons of the bill along with how this will impact planning for the Region and the budget. Areas discussed: moving core plus services to core, emergency rule making capabilities, the extent of matching funds for the services, reporting on a quarterly basis regarding milestones achieved, and eliminating SF504 financial requirements. Discussion was held.

Lori Elam discussed with the board One Time Funding Applications and whether or not to take action today in light of the new legislation that was just discussed. The board agreed that the applications should be tabled until they are able to determine the impact to the budget depending on legislation that is passed this session. Dawn Smith asked what the time frame is for action on the applications and could they be tabled to the next Governing Board of Directors Meeting to see if there is more information about the bill. Discussion was held. Moved by Earnhardt, seconded by Willey to table possible action on the one time funding applications to the March 2018 Governing Board meeting. Ayes- Earnhardt, Hamerlinck, Smith, Willey. Absent- Mather

Lori Elam gave an update on the FY19 budget to the board. Lori handed out the preliminary budget for FY 19 and explained the format of the budget sheet. Lori walked the board through each column and explained to them what the expenses were in each area. David Farmer walked the Board through a power point presentation of the FY19 draft budget. David laid out a comparison of what the impact would be based on SF504 and SF2351 for FY19 and FY20 to the Region's fund balance. David pointed out that the Region has built the FY19 budget based off of SF504. Discussion was held.

Chair Hamerlinck let the Governing Board know that he has retracted the Resolution to consider an amendment to the Bylaws that he put forth. Chair Hamerlinck feels that the 28-E needs to be changed regarding the member voting procedure. Governing Board members expressed that a strategic meeting should take place in the future to discuss and take action on changes to the 28-E. Lori Elam pointed out that ICAP does need an approved copy of the Bylaws and asked if the board would take action on approving the Bylaws as presented. Moved by Willey, seconded by Smith to approve the Bylaws as written and to send a copy to ICAP. Ayes- Earnhardt, Hamerlinck, Smith, Willey. Absent- Mather

Mary Petersen and Jill Westhoff from Robert Young Center presented crisis services update to the board. Jill reported the income statement for the month of January 2018. Jill let the board know that the salaries and benefits will start to increase due to adding more positions to the crisis services as they are being rolled out. Jill also let the board know that in March Robert Young Center will request a \$715,000.00 draw for crisis services. Mary presented metrics for the crisis services. Mary reported that Nick Markovich has taken a different job and has left his position managing the crisis services. Robert Young Center is in the process of finding a new person for this role and Mary will be filling in during the interim. Mary shared that they have a signed contract with ITP, Telehealth Company, that will conduct bridge appointments for the Region. There will be 16 slots each week for people that are in need of medications until they are able to schedule and meet with their provider for this service. The care coordinators A & B, ACQs and Co-Occurring counselors will be the only people that can access the slots and assign people in need of this service. Mary let the board know that the Management TEAM gave her one time funding applications that pertain to peer support, residential services and crisis stabilization services for Robert Young Center to review and roll into already proposed services outlined in Year 2. Laurie Ryan from Genesis Hospital reported that she will be attending the meetings and did not have a report to share at this meeting but did let the board know that Genesis has a new protocol on handling referrals in a timely manner and will be working with the front line staff on this. Laurie reported that their units are full and they are seeing a steady incline of people coming in.

Julie Tischuk gave an update to the board regarding HIPAA. Julie announced that everyone should have a copy of the manual that was sent electronically and there will also be a link on the website for people to access it. Julie let the board know that the next step will be starting on-line training and she will get that information out to them once it is available. Lori Elam asked the board if they would like Jeanine Scott from ISAC come back to the board and do a more in-depth training on what CSN is and how it collects data for the Region. The board agreed that they would like that scheduled for an upcoming meeting.

Lori Elam presented the CEO report to the board. Lori highlighted a few areas from the report that she has done in the past month: Lori and Nick Markovich met with Chief Judge and the Clerk of Court to discuss the pre-screening process as well as develop a brochure for families, she attended the Bridge Behavioral Services/Court System meeting in Clinton and she met with Vera French ACT Team to discuss services.

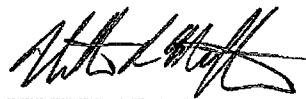
Other Items- none

Public Comment- Todd Noack shared information regarding the Peer Support Advisory Committee that he has started. Lori Elam will be speaking at their March 6, 2018 meeting.

Rich Whitaker discussed the progress of the ACT TEAM and they have added 6 more people to the team during the month of February. Rich commented on the struggle of having prescribers available to assist people in need. Vera French and others in the Region are working to find solutions to the problem of having long waits to meet with a prescriber. He shared that they are working with primary care physicians to see people currently going to the mental health center that are stable and would be appropriate to follow through a medical doctor. This would then allow more time for prescribers to meet with people in crisis or more intense services. Rich feels there needs to be an increase in collaboration with the MCOs to allow coverage for this to happen.

Jack Willey asked if the Governing Board meeting for March could be moved to March 26, 2018 at 3:00PM due to not being available for the regularly scheduled meeting. The other governing board members were in consensus to move the meeting to March 26, 2018 at 3:00PM.

The Governing Board of Directors meeting adjourned at 2:42PM



Nathan Mather, Secretary
Eastern Iowa MH/DS Region