

Eastern Iowa MH/DS Region  
Governing Board of Directors Meeting  
Scott County Administrative Center, Room 605  
May 21, 2018

The MH/DS Governing Board of Directors meeting was called to order at 3:00PM by Chair Hamerlinck. Earnhardt, Hamerlinck, Mather, Smith, Willey, and Hahn were present. Hilgendorf was absent. Chair Hamerlinck left the meeting at 3:26PM and Vice Chair Willey directed the meeting. Management Team present: Becky Eskildsen, Lori Elam, Lynn Bopes, Kathie Anderson-Noel and Julie Tischuk. Fiscal Agent: David Farmer. Guests: Angela Gallagher, Patti Robinson, Lisa Bohland, Denise Beenk, Jackie Anhalt, Laurie Ryan, Jill Westhoff, Emily Harvey, Mary A. Petersen, Waylyn McCulloh, Richard Whitaker

Chair Hamerlinck asked that agenda items VII. and VIII. be changed in order to VIII. and VII. due to him needing to leave the meeting early today. Moved by Willey, seconded by Earnhardt to approve the agenda with the changes presented. Ayes-Earnhardt, Hamerlinck, Mather, Smith, Willey.

Moved by Smith, seconded by Mather for approval of the minutes of the 4/16/18 Governing Board of Directors meeting. Ayes- Earnhardt, Hamerlinck, Mather, Smith, Willey.

David Farmer reviewed the Budget Performance Report and Balance Sheet through 4/30/18. David stated there were no transactions in the month of April to report on. The current balance is \$8,380,566.45. David let the board know that he is requesting financial information from the counties and will report on expenditures and fund balance information at the next meeting. Discussion was held. Moved by Willey, seconded by Earnhardt to approve and place on file the financial reports. Ayes- Earnhardt, Hamerlinck, Mather, Smith, Willey.

Lori Elam presented to the board the renewal letter with Carosh Compliance Solutions that was discussed by Roger Shindell at the April 2018 meeting. Roger has asked for formal approval to continue with HIPAA services. Lori reminded the board of the agreement with Carosh Compliance Solutions and it contains an evergreen clause with a renewal date based on 3/31/17. Discussion was held. Moved by Mather, seconded by Smith to approve and sign the renewal letter with Carosh Compliance Solutions. Ayes- Earnhardt, Hamerlinck, Mather, Smith, and Willey.

Lori Elam let the board know that the management team has been reviewing documents and noted the last time the Strategic Plan was updated was with Jeff Schott in August 2016. Lori noted we have achieved areas of the plan and other areas need to be updated. Lori asked the board for direction to determine if they want to update the document and who they want to facilitate the planning. Discussion was held. Moved by Smith, seconded by Earnhardt to direct Lori to contact Jeff Schott to facilitate an updated strategic plan and to request pricing information for this service. Ayes- Earnhardt, Hamerlinck, Mather, Smith, Willey.

Lori Elam presented to the board FY19 Service Agreements regarding rates for services. Discussion was held. Moved by Willey, seconded by Earnhardt to approve and sign the FY19 contract/rate as submitted for Crossroads, Inc. Ayes- Earnhardt, Hamerlinck, Smith, Willey. Abstain from vote- Mather. Moved by

Willey, seconded by Earnhardt to approve and sign the FY19 contract/rate as submitted for Vera French CMHC. Ayes- Earnhardt, Hamerlinck, Mather, Smith, Willey. Moved by Earnhardt, seconded by Willey to approve and sign the FY19 contract/rate as submitted for Genesis Health System. Ayes- Earnhardt, Hamerlinck, Mather, Smith, Willey.

Jill Westhoff, Robert Young Center, presented the current financial income statement for crisis services to the board. Mary Petersen, Robert Young Center, presented an update on the crisis services to date. Mary announced that Penny West will be the new Program Manager and will be at the June 2018 Governing Board meeting. Areas discussed regarding crisis services: Clinton and Jackson Co. have Co-Occurring staff hired and will be starting soon, a Community Care Coordinator has been hired in Scott County, Bridge Appointments will be going live in Cedar, Muscatine, and Scott Co. on 6/1/18 with Jackson and Clinton to follow, Robert Young Center is monitoring the implementation of a state crisis line and has held back on spending advertising money for the Region's crisis line if it is ending, the metrics will have a new look and information, the HIPAA Compliant form has been developed, reviewed and will start to be used for the high utilizer group meetings, and Robert Young Center will focus on peer drop in centers in the Region with the start of the Year Three Service Agreement. Jackie Anhalt, from Genesis Medical Center, presented to the board their new inquiring, referring and admit process through the ED for mental health needs. Jackie reported they have a spreadsheet to monitor how the process is working and streamlined the documents needed to determine if a person meets requirements for admission to the hospital. She stated that they have cut the time it takes to complete the process and can help a person get assistance in a timely manner. Jackie felt that they admit over half of the referrals they receive. Discussion was held.

Julie Tischuk reminded the board that a link to Carosh Compliance Solutions On-Demand Training site was sent out to everyone for HIPAA compliance. Julie asked to let her know if there are any questions or issues as they do the training. Julie gave helpful tips to keep in mind when using the site. Discussion was held.

Lori Elam presented the CEO report to the board. Lori highlighted areas from her report: she met with 7<sup>th</sup> Judicial Judges and Magistrates to discuss the pre-screening process, worked with Vera French on the SAMSHA grant project through DHS/State of Iowa, Spoke to a NAMI group about the Region and crisis system, and attended two IRSH Subcommittee meetings to work on rules. Discussion was held.

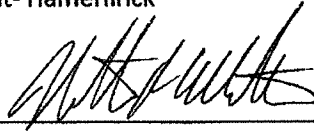
Other Items: Lori Elam reminded the board of the work session tomorrow, May 22<sup>nd</sup>, 2:00-4:00PM in the Scott County Administrative Building.

Public Comment- Rich Whitaker from Vera French announced they are expanding their provider services. They are adding outpatient therapists, a new Nurse Practitioner and interviewing for another one, growing the ACT program, and will be increasing their housing options by building additional units for low income families.

Emily Harvey from Humility of Mary Shelter shared that their organization will be merging with Humility of Mary Housing on 6/30/18. She shared that they have permanent housing for 800 individuals and

have transitional housing for those leaving jail or the EDs. She hopes to share more information following their merger next month.

Vice Chair Willey asked to adjourn the meeting. Moved by Smith, seconded by Earnhardt to adjourn at 4:23PM. Ayes- Earnhardt, Mather, Smith, and Willey. Absent- Hamerlinck

A handwritten signature in black ink, appearing to read 'Nathan Mather', written over a horizontal line.

Nathan Mather, Secretary  
Eastern Iowa MH/DS Region