

Eastern Iowa MH/DS Region
Governing Board of Directors Meeting
Scott County Administrative Center, Room 605
January 14, 2019

The MH/DS Governing Board of Directors meeting was called to order at 3:02PM by Chair Willey. Beck, Smith, Willey, Hilgendorf were present. Mather was absent. Srp arrived at 3:05PM. Management Team present: Lori Elam, Becky Eskildsen, Kathie Anderson Noel and Julie Tischuk. Lynn Bopes was absent. Fiscal Agent: David Farmer. Guests: Penny West, Dean Drexel, Angela Mecham-Ainsworth, Richard Whitaker, Waylyn McCulloh, Denise Beenk, Jill Weshoff, Ken Croken

Chair Willey and CEO Elam welcomed new members Ken Beck from the Scott County Board of Supervisors and Dan Srp from the Clinton County Board of Supervisors to the Eastern Iowa MH/DS Region Governing Board.

Chair Willey asked for the Election of Officers for 2019: Moved by Smith, seconded by Srp to nominate Nathan Mathers as Vice Chair. Discussion was held. Ayes: Beck, Smith, Srp, Willey. Motion Carried. Absent: Mather. Chair Willey nominated Smith for Secretary, seconded by Beck. Discussion was held. Ayes: Beck, Smith, Srp, Willey. Motion Carried. Absent - Mather

Chair Willey asked to review and accept the agenda. CEO Elam pointed out that the meeting minutes for 12/13/18 were not included on the agenda. She asked that they be added to agenda for approval. Moved by Smith, seconded by Beck to add the 12/13/18 work session minutes be added to the agenda and the agenda be approved. Discussion was held. Ayes: Beck, Smith, Srp, Willey. Absent - Mather

Moved by Smith, seconded by Beck for approval of the 12/6/18 Strategic Planning work session meeting minutes, the 12/13/18 Governing Board work session minutes and the 12/17/18 Governing Board Meeting minutes. Ayes- Beck, Smith, Srp, Willey. Absent – Mather

David Farmer presented the Statement of Revenues, Expenditures and Changes in Fund Balances sheet ending 12/31/18 to the Governing Board. David reviewed the current statement and let the board know that the Region has collected \$2,347,811.00 million in revenue through the Scott County levy so far and has had \$6,190,067.00 million in expenditures. The current fund balance is \$8,233,991.00. Discussion was held. Moved by Beck, seconded by Srp to approve and place on file the financial report. Ayes- Beck, Smith, Srp, Willey. Absent- Mather

CEO Elam let the Governing Board know that she has been visiting with the counties to talk about the budget. Some of the areas of discussion she has had in the counties is: David Farmer is recommending that the per capita cap of \$30.78 be budgeted by each county which will generate \$9.2 million in Revenue for the Region to help fund existing services, she gave a review of the new services that are now mandated by the State and the Region will need to pay for, the management team has been sending preliminary numbers to her to roll into one budget at the Region level, and the need to schedule a work session for the board to look at what is being budgeted and discuss how to meet all of the expenditures in the coming year. David reviewed the Preliminary Fund Balance Estimate June 30, 2020

spreadsheet with the board to project out what the Region fund balance will look like going into FY20. Lori let the board know that they will need to review the budget at the February Governing Board meeting in order for the numbers to be implemented into the Annual Report that is due to the State of Iowa by 4/1/19. The budget will then be reviewed and approved at the March Governing Board Meeting to meet the April 1st deadline. The board asked that CEO Elam set up a work session prior to the February Governing Board meeting to look at the budget in depth. The board will meet February 25, 2019.

CEO Elam let the Governing Board know that she received a request letter from Imagine the Possibilities, Inc. to use the \$100,000.00 One Time Grant Money to purchase industrial sewing machines, cutting tables and other equipment needed to set up a "sewing shop" with it. The money was originally going to purchase molding equipment but this did not work out as planned. Discussion was held. Moved by Srp, seconded by Smith to approve the change in use of Grant Funding with the caveat that the equipment purchased stay in the Region to provide competitive work opportunities. Ayes- Becky, Smith, Srp, Willey. Absent- Mather.

CEO Elam asked that the Region's Strategic Plan be approved by the Governing Board. Lori let the board know that the plan has been proofed and is asking that it be approved. She pointed out that from the strategic plan, an action plan will be developed with action steps and timeframes toward achieving the goals outlined in the plan. Lori stated that she will report to the board on at least a quarterly basis of the progress that is being made. Discussion was held. Moved by Smith, seconded by Beck to approve the Region's Strategic Plan. Ayes-Beck, Smith, Srp, Willey. Absent – Mather

CEO Elam let the board know that the Regional Advisory Committee has recommended Kyle Avis to fill the vacant Ex-Officio Director position on the Governing Board. Lori explained that Kyle will be filling the provider vacancy and his term will run through June 2019. Moved by Beck, seconded by Smith to approve Kyle Avis for the Ex-Officio Director position to the Governing Board of Directors. Ayes- Beck, Smith, Srp, Willey. Absent- Mather

CEO Elam explained to the Governing Board that there have been a few changes made to the Annual Report. DHS reviewed the report that was sent in December and determined that there was a difference in the amount spent for the fiscal year in what the State has for numbers and what the Region has. Lori and David Farmer, Fiscal Agent, reviewed the data to determine where the difference in amounts were. They determined that the accrual process is where the difference was and after reconciling that, the State was fine with the report. Discussion was held. No action was needed.

Penny West, Robert Young Center, presented the metrics and scorecard to the Governing Board. Areas discussed: there will be brochures soon for the warm line and Penny will distribute those to everyone and start getting them out in the Region, the agreement has been signed for the Mobile Crisis 24/7 to start expanding to all five counties and will begin finding staff for the positions, there will be several upcoming trainings in the Region and Penny is making sure fliers are getting out and everyone is aware of dates, times and where to register. The Peer Drop-In Centers are moving forward and the Crisis Stabilization Residential service is hoping to start 4/1/2019. Jill Westhoff reviewed the financials for the month of December. Discussion was held.

CEO Lori Elam presented the CEO report to the board. Lori highlighted areas from her report: Lori and the Management TEAM worked on the FY18 Annual report and warehouse data reports for re-submission, she met with the Cedar County Board of Supervisors and the Jackson County Board of Supervisors to discuss the FY20 Regional Budget, she presented information about the Children's System at the ISAC District 6 Supervisors Meeting, she worked on developing an action plan for the strategic planning session and she met with the Republican's Women's group and spoke about the Region and crisis services. Discussion was held.

Other Items: CEO Lori Elam let the board know that the Governing Board meetings have been scheduled in Room 605 at the Scott County Administrative Center for the year. If there are changes, she will make sure to notify them.

Public Comment- Richard K. Whitaker, Vera French, shared that the ACT Team is currently working with 34 people with 3 in the Muscatine area. He said that they are currently looking for staff to expand to the other counties. The Same Day Access program continues to work with more new people and several return in a weeks' time for a second appointment. He is working on a new software program to efficiently schedule all of these appointments and is looking at hiring more therapists to accommodate the need. The Drop-In Peer Services will be starting at the Carroll Center soon and the Crisis Stabilization Residential Services are targeted to start April 2019.

Meeting Adjourned: 4:48PM

A handwritten signature in black ink, appearing to read "Dawn Smith", written in a cursive style.

Dawn Smith, Secretary
Eastern Iowa MH/DS Region