

Eastern Iowa MH/DS Region  
Governing Board of Directors Meeting  
Scott County Administrative Center, Room 605  
November 18, 2019

The MH/DS Governing Board of Directors meeting was called to order at 3:01PM by Chair Willey. Beck, Irwin, Mather, Smith, Willey. Whitaker arrived at 3:05PM. Hilgendorf was absent. Management Team present: Lori Elam, Becky Eskildsen, Lynn Bopes, Julie Tischuk, and Felicia Toppert. Fiscal Agent: David Farmer. Guests: Todd Noack, Jen Tamayo, Beth Stoffers, Wade Stierwalt, Greg Burnett, Barbara Robinson-Lagarde, John Rushton, Deinse Beenk, Rep. Cindy Winckler, Rep. Monica Kurth, Kelly Herd, Mary A. Petersen, Jill Westhoff, Carol Foster, Waylyn McCulloh, Angela Ganzer-Bovitz

Moved by Mather, seconded by Irwin to approve the agenda as presented. Ayes-Beck, Irwin, Mather, Smith, Willey.

Moved by Beck, seconded by Irwin for approval of minutes from the 10/21/19 Governing Board of Directors Meeting. Ayes- Beck, Irwin, Mather, Smith, Willey.

Chair Willey updated the board that he had received a Notice of Withdrawal Letter from Muscatine County to the Eastern Iowa MH/DS Regional Governing Board. Chair Willey asked for a motion to accept the letter. Moved by Smith to accept the Notice of Withdrawal letter from Muscatine County and would ask to amend that motion to add requesting a motion to remove Muscatine County from the Region effective 12/31/19. Willey vacated the Chair and seconded the motion. Discussion was held regarding Supervisor Smith's motion to have Muscatine leave the Region earlier than 6/30/20. Supervisor Smith shared that Cedar Co. is concerned that Muscatine County is not paying their transfer dollars to the Region that pay for crisis services and trust has been lost due to the many Muscatine Board of Supervisor meetings and newspaper articles stating not wanting to be part of the Region. Supervisor Beck asked if Muscatine wants to be out of the Region and if so they would vote for that today. Supervisor Mather stated he would need to take that question back to his Board of Supervisors to discuss. They are worried what the impact of services would be if they left earlier than 6/30/20. He also stated that they do have an obligation to pay the transfer money and would discuss that with his board as well. Supervisor Mather thought that they could discuss this in the next 30 days with his board and will know more by the next Governing Board of Directors meeting in December. Ayes-None. Nays-Beck, Irwin, Smith, Willey. Abstain-Mather. Motion failed. Moved by Smith, Seconded by Willey to accept the Notice of Withdrawal Letter from Muscatine County with an end date of 6/30/20 with the option to leave the Region sooner and with the expectation to pay money owed to the Region within 30 days. Ayes-Beck, Irwin, Smith, Willey. Abstain- Mather.

Chair Willey let the Governing Board know that in January and February of next year, the Governing Board of Directors meetings fall on holidays for the counties. Chair Willey asked if they could change the meeting dates. Discussion was held. Moved by Smith, seconded by Beck that the Governing Board of Directors will change the regularly scheduled meeting dates to January 13, 2020 and February 10, 2020. Ayes- Beck, Irwin, Mather, Smith, Willey.

David Farmer, Fiscal Agent, presented the Statement of Revenues, Expenditures and Changes in Fund Balances sheet ending 10/31/19 to the Governing Board. David reviewed the current statement and let the board know that the Region has collected \$4,697,698.00 in revenue through the levies and miscellaneous fees and has had \$3,425,999.00 to date in expenditures. David also reviewed the monthly cash flow spreadsheet showing where each county is at for revenues, expenditures, and net transfers for the fiscal year. David let the Governing Board know that Cedar and Scott County have paid the 1<sup>st</sup> installment of the transfer money due 10/31/19 to the Region. David pointed out that October was a higher month in expenditures for counties due to transfers and delayed bills received from providers and should see a decrease next month. Areas of discussion: questions about bill paying language in the Management Plan, is the coordinator for the Children's Mental Health System being hired this fiscal year, when Muscatine leaves the Region where will the money already contributed be allocated and having a three year plan for FY21, 22 and 23 by using the monthly fund flow spreadsheet as one of the tools. Discussion was held. Moved by Beck, seconded by Mather to approve and place on file the financial reports. Ayes- Beck, Irwin, Mather, Smith, Willey.

David Farmer and Lori Elam presented the possible Action to Approve the delay in Muscatine County paying FY20 Transfer funds. The Governing Board felt that this was already discussed in agenda item IV. Moved by Mather, seconded by Beck to table the approval indefinitely until Muscatine County Board of Supervisors meet to discuss this further. Discussion was held. Ayes-Beck, Irwin, Mather. Nays-Smith, Willey.

CEO Lori Elam let the Governing Board know that the management team met 11/7/19 with Robert Young Center (RYC) to discuss possible reductions within the Crisis Services Contract. Lori let the board know that she would bring the final recommendations of possible reductions to the December Governing Board of Directors meeting. Lori shared that each line of the contract was looked at and discussed. She shared that some of the areas that were looked were vacant positions, trimming services that have low impact to people, sharing staff, and adjusting service delivery. Discussion was held.

CEO Lori Elam shared that at the last Governing Board of Directors meeting an agreement was approved that Crossroads, Inc. pay back One Time Grant money to the Region. Crossroads, Inc. sent a letter to the Governing Board asking to pay in 5 monthly payments instead of one lump sum. Lori let the board know that the Region has already received \$32,392.51 from Crossroads and there is no reason to believe that they won't carry out that agreement. Moved by Irwin, seconded by Beck to approve the 5 month payment arrangement for Crossroads, Inc. Discussion was held. Ayes-Beck, Irwin, Smith, Willey. Abstain-Mather

Mary Petersen from Robert Young Center was asked to update the Governing Board regarding the late invoices that have been submitted by Vera French to the Region for payment. Mary shared with the board that she met with Richard Whitaker from Vera French to clarify the agreement and what the Region will pay for. Mary also discussed the invoices with CEO Lori Elam after speaking with Vera French. Mary said that they all worked together to make sure that all of the peer support services were aligned in the Region and revised the invoices to reflect that. The Governing Board asked that Mary

forward the invoices to the board during the meeting so they could look them over prior to taking action. Moved by Irwin, seconded by Beck to accept and pay the revised Vera French invoices. Areas of discussion: noting that other late invoices have been paid in the Region and the Management Plan Language of paying bills after the end of the fiscal year. Ayes-Beck, Irwin, Mather, Smith, Willey.

Jill Westhoff, Robert Young Center, reviewed the October 31, 2019 Income Statement with the board. Jill let the board know that Crisis Response line item was large this month due to Foundation 2 submitting two bills in the month due to mobile crisis startup costs. Jill expects this line item to decrease next month. Jill reminded the board that bridge appointments will be ending in December but there will be a bill that will be paid out in January of 2020 for the services provided in December 2019. The Crisis Stabilization Residential line item shows 2 months of billing and should decrease next month. Mary Petersen, Robert Young Center, presented the September 2019 Metrics to the board. Areas highlighted: mobile crisis is in all 5 counties and was deployed in each county during the month. Mary noted that a majority of the calls were resolved onsite instead of hospitalizations taking place. Community Reconnection rate was a little lower this month at 50% with the goal being at 52% or higher, 9/72 adult committals were placed out of the Region due to no beds available in the Region. 2/9 of the people were appropriately placed for care needs. For the month of September, 197 individuals were served at the Drop-In Centers. There were 21 referrals made to the Crisis Stabilization Residential beds and 8 were admitted. Staff continue to work out admission criteria for Crisis Stabilization services and mobile crisis is able to refer people to this service. Jen Tamayo let the Governing Board know that the Region has a full continuum of services and everyone works as a team to get the services to people in the Region. Discussion was held.

CEO Lori Elam presented the CEO Report to the board. Areas highlighted: Lori and the Management team continue to work on the FY19 Annual Report due to DHS by 12/2/19, Lori has started preliminary work on the Children's System Implementation plan, she met with the RYC Staff, Management TEAM and David Farmer to discuss possible reductions within the crisis contract, and participated in the Behavioral Health Promotion TEAM Meeting. Discussion was held.

#### Other Items:

CEO Lori Elam discussed the tentative meeting scheduled for 12/3/19 with the joint board of supervisors in DeWitt, Ia. Lori suggested that the meeting be cancelled and held in the spring when the Region will know more about what the final budget will be for FY21 and what the financial situation will be. Supervisor Smith shared that the Cedar County Board of Supervisors will be disappointed that the meeting won't be held in December but they also understand why it should be moved to next year. Supervisor Irwin pointed out that with Muscatine County leaving the Region it will be helpful to review the financial structure of the Region in the spring with everyone.

#### Public Comment:

Angela Ganzer-Bovitz from Genesis Health Systems let the Governing Board know that they have hired 3 new psychiatric nurse practitioners that will be starting January 13<sup>th</sup> through March 31<sup>st</sup> 2020. She also reported that a new psychiatrist will start August 2020.

Denise Beenk from Vera French pointed out that they have started several new services over the past few months and with that comes a lot training hours and adjusting protocol to make sure the service works smoothly for everyone. Denise asked that providers referring to those new services keep this in mind and work with them, not against them, by communicating issues and concerns so they can improve the service.

Meeting Adjourned: 4:47

A handwritten signature in black ink, appearing to read "Dawn Smith", written over a horizontal line.

Dawn Smith, Secretary  
Eastern Iowa MH/DS Region