

Eastern Iowa MH/DS Region
Governing Board of Directors Meeting
Scott County Administrative Center
Electronic -Webex
April 20, 2020
3:00-5:00PM

The MH/DS Governing Board of Directors meeting was called to order at 3:01PM by Chair Beck. Beck, Irwin, Sorensen, Smith, Willey, Hilgendorf were present. Management Team present: Lori Elam, Becky Eskildsen, Lynn Bopes, Julie Tischuk and Felicia Toppert. Fiscal Agent: David Farmer. Guests: Mary A. Petersen, Jill Westhoff, Barbara Robinson-Lagarde, Emily Marten, Roger Shindell, Jen Tamayo, Beth Stoffer, Denise Beenk, Kelly Herd, Cheryl Plank, Richard Whitaker, Nancy Nauman, Angela Ganzer-Bovitz, Margaret Stadtwald and other call in guests not identified.

Moved by Sorensen, seconded by Willey to approve the agenda as presented. Ayes-Beck, Irwin, Smith, Sorensen, Willey.

Moved by Smith, seconded by Willey for approval of minutes from the 3/25/20 Emergency Governing Board Meeting and the 3/30/20 Governing Board Meeting. Ayes-Beck, Irwin, Smith, Sorensen, Willey.

David Farmer presented the Statement of Revenues, Expenditures and Changes in Fund Balances sheet ending 3/31/20 to the Governing Board. Farmer reviewed the current statement and let the board know that the Region has collected \$8,521,834.00 so far in revenue through the levies and miscellaneous fees and has had \$8,974,418.00 in expenditures. David shared that with the pandemic, collecting property taxes has been delayed and has slowed receiving revenue into the Region. David let the board know that all of the transfer dollars from the five counties have been received. David reviewed the Monthly Fund Flow spreadsheet with the board. Discussion was held. Moved by Irwin, seconded by Smith for approval of Regional Financial Reports. Ayes- Beck, Irwin, Smith, Sorensen, Willey.

David Farmer presented to the ICAP Insurance Renewal letter dated 4/13/20. David let the board know that the budget numbers for FY21 were due by 5/1/20 to Arthur J. Gallagher Co. and have been sent to for review. David shared that the FY20 cost was \$5,609.00 for the insurance and he is projecting that it will be similar for FY21. David recommended renewal of the insurance services contract with ICAP and noted that the board is to nominate and appoint an individual and alternate to represent the Region with ICAP. David requested a resolution appointing David Farmer and Lori Elam as the ICAP representatives. Discussion was held. Moved by Willey, seconded by Smith to approve signing a resolution for renewal of ICAP Insurance and list David Farmer as the primary contact and Lori Elam as the alternate contact. Ayes-Beck, Irwin, Smith, Sorensen, Willey.

CEO Lori Elam presented the FY21 Annual Service and Budget Plan to the Governing Board. Lori let the board know that they had originally approved the plan for four counties but it now needs to be updated to reflect Muscatine County staying in the Region. Lori pointed out that the plan looks slightly different due to using an updated template that includes the children's services language that will be required to

start in FY21. Lori went page by page and explained each section of the report to the board. Lori presented the updated budget totals Muscatine County included. Lori pointed out that with four counties the budget was 8.1 million and when Muscatine County is added back into the budget, it totals 8.9 million. Discussion was held. Moved by Irwin, seconded by Willey to approve the FY21 Annual Service and Budget Plan. Ayes-Beck, Irwin, Smith, Sorensen, Willey.

CEO Lori Elam discussed possible 28-E Agreement revisions with the board. Lori walked the board through the spreadsheet handout that lists areas of possible revisions and language that other Regions have used in their agreements as a comparison. Areas discussed: appointing an alternate board member in each county, each county has currently one vote but new voting members will be added to the board from the adult and children's advisory committees, should there be weighted voting or increase the number of board of supervisors from each county that can vote on fiscal matters, the number of advisory committee members on the adult and children committees, set term limits or not for committee members, if a member isn't fulfilling their duties how to remove that member from the committee, appointing Board Officers each calendar year and eliminate vice chair moving to chair position automatically, publishing meeting minutes in one paper and publishing abbreviated minutes, dispute resolutions and mediation and wanting to clarify this section, budgeting and contribute transfer funds, continue with staff in each county and office space, member removal and not entitled to repayment funds contributed, CEO assuming the Children's Coordinator of Disability Services duties to start and see what the role will entail, and clarify what Region funds are used for. Discussion was held.

Jill Westhoff from Robert Young Center presented the financials to the board for the month of March 2020. Jill noted that the Crisis Response-Phone expenditure includes two months. Discussion was held. Mary A. Petersen from Robert Young Center presented the March 2020 Crisis Services Metrics to the Board. Mary pointed out the flyer handout letting everyone in the Region know that the crisis services are still here and available but are being delivered in a different way due to the COVID-19 Pandemic. Mary gave updates on how the crisis services have been impacted through April 6, 2020. She shared that there has been a drop in the usage of service and she feels that is due to people not wanting to leave their home during this time. She is expecting a surge in people accessing mental health services once the restrictions are lifted and people can go outside of their homes again. Mary let the board know that in May they will be bringing contracts to them to review and will be sending out the contracts to the providers soon to start negotiating for the next fiscal year. Discussion was held.

CEO Lori Elam let the board know that the Adult Advisory Committee appointed Nancy Nauman to the committee. Nancy will represent providers in Muscatine County. The Adult Advisory Committee also selected Nancy to serve as a Provider Ex-Officio member on the Governing Board. Lori asked if the Governing Board would approve her appointment to the committee. Discussion was held on whether or not the board could vote on the appointment to the Governing Board today due to how it is stated on the agenda. Moved by Willey, seconded by Smith to amend the motion as stated on the agenda to approve Nancy Nauman's appointment to the Adult Advisory Committee and to the Governing Board as an Ex-Officio member. Discussion was held. Ayes- Beck, Irwin, Smith, Sorensen, Willey.

Roger Shindell from Carosh Compliance Solutions presented the Region's HIPAA update and renewal information to the Governing Board. Roger updated the board in the following areas: counties are

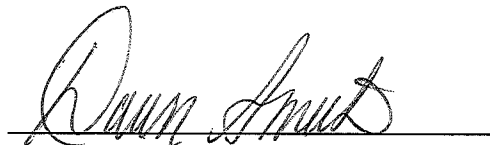
starting to see more HIPAA complaints being filed for HIPAA breaches, On Demand training and if it would be beneficial to access a webinar training for the Region members, updated materials-certificate of attestation, letter of compliance in the counties in the Region, letter of the Region's compliance to HIPAA Regulations, the audit report and renewal letter information. Roger recommended to the board that they continue with the HIPAA Select service for \$11,000.00 and start transitioning to the HIPAA Basic services after training personnel on the additional activities they would need to conduct on behalf of the Region. The board will review the recommendation and vote on this at the May 18, 2020 Governing Board meeting.

Updates from the Advisory Committee Representatives: Lynne Hildgendorf and Jack Willey shared updates. Areas discussed at the meeting held April 20, 2020: Discussion of the FY21 Annual Service and Budget plan, Legislative updates, Discussion about the Children's Implementation Plan, update from the Peer Support Committee, and an update on crisis services. Discussion was held regarding providers trying to provide care for the people they serve during the pandemic and how difficult it has been keeping everyone safe and healthy. The financial impact that this could have on the providers is large. Everyone is in a holding pattern right now and most places are not able to assist anyone new needing help.

Other Items: None

Public Comment: Angela Ganzer-Bovitz from Genesis shared that the hospital census has been lower during the COVID -19 Pandemic. She reported that they continue to serve patients needing assistance with mental health symptoms.

Moved by Willey, seconded by Smith to adjourn the Governing Board meeting. Meeting adjourned: 6:01PM.

A handwritten signature in cursive script, appearing to read "Dawn Smith", is written over a horizontal line.

Dawn Smith, Secretary
Eastern Iowa MH/DS Region