

Eastern Iowa MH/DS Region
Governing Board of Directors Meeting
Scott County Administrative Center
November 16, 2020
3:00-5:00 PM
ZOOM Meeting

The MH/DS Governing Board of Directors meeting was called to order at 3:01 PM by Chair Beck. Beck, Irwin, Smith, Sorensen, and Willey were present. Nauman arrived late. Willey left the meeting at 5:25PM. Management Team present: Lori Elam, Becky Eskildsen, Lynn Bopes, Julie Tischuk and Felicia Toppert. Fiscal Agent: David Farmer. Guests: Mike Dunlap, Todd Noack, Paul Blair, Mary A. Petersen, Nikki DeFauw, Jill Westhoff, Jen Tamayo, Megan Tabor, Amy Groth, Janet Huber, Jenny Leirness, Rox Aude, Lonnie Luepker, Carrie Merrick, Kadie McCory, Aaron Roome, Michael Terry, Lindy McAleer, Richard Whitaker, Cyndie Johanson, Carol Foster, Maria Brown, Angela Ganzer-Bovitz, Jill Van Roeker, Kristin Payne, Jeannette Archer-Simons, Todd Lange, Ashlee Hopkins, Joe Stutting, Charla Hollowell, Heather Hartley, Novia Anderson, Cheri Sexton, Josh Lampman, Jen Cobb, Beth Stoffer, Orlando Rodriguez and other call in guests not identified.

Chair Beck did not feel the agenda needed to be reviewed due to only a few items listed.

Lori Elam, CEO, presented amended CARES Applications from Lutheran Services of Iowa (LSI) and Eagle View Behavioral Health. Lori shared with the board that LSI let Lori know that the application will be for the same amount that was approved but the prices for the items have changed. They are willing to reduce the amount out of a cleaning supply line item so they don't go over the total amount approved. Eagle View did not carry out the grand total for units approved in the application and when they were adding the receipts, it came to \$948.51 over the original total and are requesting approval for the difference. Lori asked the Board for their approval of the amended application requests. Discussion was held. Moved by Sorensen, seconded by Willey to approve the applications presented from LSI and Eagle View as amended. Ayes-Beck, Irwin, Smith, Sorensen, Willey.

Chair Beck and the Governing Board agreed to review each 3rd Round application request individually and vote on each one after reviewing it. Discussion was held prior to reviewing the applications regarding funding school districts with CARES ACT dollars. Lori Elam, CEO, let the board know that the Region is charged with providing CARES ACT funding to assist persons with mental health and disabilities dealing with COVID related issues. The question was raised how the Region will know that the funding will aid the students the money is intended for. Lori pointed out that the school districts mainstream the students into classrooms at all levels of age and the money would help reduce stress and anxiety that all the students are facing during the uncertain times. The board wants to make sure that the school districts requesting funding know that they will need to have documentation of how the money is tied to COVID expenses in order to be reimbursed by the Region and also in case of an audit from the State of Iowa. The board made it clear that they will not be responsible for paying back money if it is determined that the funding wasn't appropriated correctly through a State of Iowa audit. The following are the applications submitted for the 3rd Round of CARES RFPs:

1. ASAC-requested \$7,500.00 for 5 additional laptops for staff to work remotely if needed. Jeannette Archer-Simons from ASAC let the board know that staff do not work from home on a routine basis but they have started rotating staff in and out of the office to make sure that the entire office wouldn't be quarantined and then services couldn't take place. Discussion was held regarding whether or not a substance abuse provider is part of the Region's Management Plan. Lori Elam, CEO, stated that the Management Plan covers providers that serve people with co-occurring diagnoses. The board also reminded the provider that there is a cap for laptops of \$1,500.00 per laptop. Moved by Irwin, seconded by Willey to approve the purchase of 5 laptops capped at \$1,500.00/laptop. Ayes-Beck, Irwin, Smith, Sorensen, Willey.
2. Bellevue Community School District-requested PPEs-masks, gloves, wipes, pulse oximeters for \$1,610.00. Discussion was held. Moved by Willey, seconded by Irwin to approve the full amount requested. Ayes-Beck, Irwin, Smith, Sorensen, Willey.
3. Bennett Community School District- requested PPE, Edgenuity workbooks, additional nursing wages and cleaning wages, nurse's bed, sanitizer dispensers, IPADS, thermometers, and plexi-glass for \$11,645.00. Discussion was held regarding additional wages and being in addition to the contracted hours and the IPADS would be no more than \$1,500.00 each. Moved by Willey, seconded by Irwin to approve the full amount based on the recommendation of the Management TEAM. Ayes-Beck, Irwin, Smith, Sorensen, Willey.
4. Bettendorf Community School District-requested salaries/benefits, hand sanitizer, youth masks and retrofit water kits for \$45,115.00. David Farmer shared with the board that he is the treasurer for the school district and would not be involved in the discussion of this application. Discussion was held that they would not fund the substitute staff and benefits. Moved by Smith, seconded by Sorensen to exclude the substitute wages/benefits and approve the PPE and retrofit water kits. Ayes-Beck, Irwin, Smith, Sorensen, Willey.
5. Bridgeview Community Mental Health Center-requested Team Viewer license, advertising, zip recruiter advertising, PPE, sanitizers, batteries and thermometers for \$14,476.00. Discussion was held that the Team Viewer license would be for a longer period of time than the months that the CARES ACT dollars cover and needs to be pro-rated. Moved by Sorensen, seconded by Smith to approve the requested amount with the license fee pro-rated for the time frame of the CARES ACT funding period. Ayes-Beck, Irwin, Smith, Sorensen, Willey.
6. Calamus-Wheatland CSD-requested sanitizer supplies, plastic dividers, Edgenuity workbooks, PPE, shuttle route wages, substitute employee wages/benefits, goggle sanitizer cabinet, instrument covers, video camera and microphone, thermometers, spray bottles, and pulse oximeter for \$56,204.00. The Management Team did not recommend paying for instrument covers, substitute expenses, shuttles and video camera/microphone expenses. Discussion was held that the board agreed with the management team but should they include the shuttle route wages into the approved total to help achieve social distancing and safe transporting. Moved by Sorensen, seconded by Irwin to approve the recommendation of the Management Team with the amended shuttle route wages being added for a final total of \$45,884.00. Ayes-Beck, Irwin, Smith, Sorensen, Willey.
7. Camanche CSD-requested pulse oximeters, PPEs-gloves, wipes, thermometers for \$2,131.12 The Management Team recommended they receive the full request. Discussion was held. Moved by Willey, seconded by Smith to approve the Management Team's recommendation to fund the full amount of \$2,131.12. Ayes-Beck, Irwin, Sorensen, Smith, Willey.

8. Central DeWitt Community School District-requested ZOOM licenses, PPE, gator face coverings, lunch card supplies, Distance Playbook distance teaching, individual STEM kits, refrigerator for medication, cleaning supplies/sanitizer, face shields, cups, bags, lids, cutlery, no touch scanner(7), trays, air purifiers, water dispensers, nursing associates wages and benefits, substitute teachers wages/benefits and disposable gowns for \$160,528.92. The Management Team recommended removing substitute wages, gator face coverings, prevention masks/materials, and reducing the nursing associate's amount to a 5 month time frame for a grand total of \$85,664.45. Discussion was held regarding whether or not nutritional items such as cups, lids, and cutlery are part of doing business and making sure the nursing associate amount is for 5 months of salary/benefits. Moved by Smith, seconded by Sorensen to approve the Management Team's recommendation of \$85,664.45 less the nutrition requests of \$8,418.97 for a new total of \$77,245.48. Ayes-Beck, Irwin, Smith, Sorensen, Willey.
9. Child Abuse Council-requested laptops, Microsoft Office and Adobe Software, Tech Service Fees, and Annual Zoom Subscription for \$1,959.98. Discussion was held. Moved by Irwin, seconded by Sorensen to approve the recommendation of the Management Team to fund for the laptops with a capped amount of \$1,500/laptop and a three month subscription for the Zoom licensing for a total of \$1,469.48. Ayes-Beck, Irwin, Smith, Sorensen, Willey.
10. Clinton Community School District-requested student shields, sanitizer, PPE, wipes, facial masks, signage, online courses, washer/dryer, plexi-glass, substitute teachers (7), charging cords, spray bottles, back pack sprayers, PPE, and bottle filler machines for a total of \$185,481.53. The Management Team recommended not paying for football masks, signage, charging cords, washer/dryer, drinking fountains, and substitute salaries/benefits for a new total of \$67,723.36. Discussion was held that the substitute teachers should be funded because while a teacher is out of the classroom with COVID or quarantined, the school needs to have replacements to continue teaching while still paying the teacher that is out of the classroom. The board discussed whether that is considered additional above and beyond expenses. Moved by Sorensen, seconded by Irwin to approve the Management Team recommendation as presented in the amount of \$67,723.00. Ayes-Beck, Irwin, Smith, Sorensen, Willey.
11. Columbus Community School District-requested Ipads, Ipad Cases, and Ipad Carts for \$17,850.00. The Management TEAM recommended the request but did need to clarify the number of students attending from Muscatine County and would only fund that number. Discussion was held. Moved by Smith, seconded by Irwin to approve the Management Team recommendation for those students from Muscatine County and the Ipads are capped at \$1,500.00 each. Ayes-Beck, Irwin, Smith, Sorensen, Willey.
12. Crossroads, Inc. – requested handheld sanitizing Machine and disinfectant for \$1,511.80. The Management Team recommended the full amount. Discussion was held. Moved by Willey, seconded by Irwin to approve the Management Team's recommendation for the full amount of \$1,511.80. Ayes-Beck, Irwin, Smith, Sorensen, Willey.
13. Davenport Community School District-requested hand sanitizer, wipes, acrylic panels, temp-at-will contact tracing, N-95 fit tests, PPE, chrome books/technology, printing of elementary workbooks, teacher salary, staffing costs for IEP meetings, technology to support instruction of Special Education Students, interpreters and translations for IEPs, music therapy technology and face shields for a total of \$383,094.64. Discussion was held whether or not the request for staffing costs for IEP meetings

should be funded with Cares ACT dollars. If this expenditure is funded then the board should reach out to each school district and fund this. The one area that the board would like clarified before approving this expenditure would be whether or not the meetings were outside of the regular contracted school year agreement. They would not fund already contracted IEP meetings. The board would like to discuss this further and possibly have a separate meeting to discuss the remaining funds go toward staffing costs for IEP meetings. Moved by Irwin, seconded by Willey to approve the application request without the \$211,021.94 for staffing costs for IEP meetings. Ayes-Beck, Irwin, Smith, Sorensen, Willey.

14. The Domestic Violence Intervention Program-requested print advertisement, handouts and signage for \$1040.00. The Management Team recommended the full amount. Moved by Smith, seconded by Willey to approve the Management Teams recommendation to approve the request for the full amount. Ayes-Beck, Irwin, Smith, Sorensen, Willey.
15. Durant Community School District-requested food carts, gloves, additional hours for nurses, wipes, spray bottles, paper cups, disinfectant, weighted blanket, crayons/markers, cafeteria trays for \$4,044.78. The Management Team recommended the full amount. Discussion was held. Moved by Irwin, seconded by Sorensen to approve the Management Team's recommendation with the amendment of not funding the cafeteria supplies (bun/sheet pan rack, paper cups, and trays). Ayes-Beck, Irwin, Smith, Sorensen, Willey.
16. Eagle View Behavioral Health-requested laptops, PPE, infection control training, antiviral Kleenex, soap dispensers, cleanser, hand sanitizer, rapid COVID test machine and test kits for \$34,517.27. Discussion was held that the board feels that they funded similar requests in round 1 and 2 and would look at funding the rapid COVID test machine and test kits only. Moved by Smith, seconded by Willey to approve the rapid test system for the amount of \$25,445.00. Ayes-Beck, Irwin, Smith, Sorensen, Willey.
17. Genesis Health System-requested thermometers, staff replacement/training, ongoing COVID-19 training for BH leadership and ongoing COVID-19 training for ED Leadership for \$43,067.37. Discussion was held that the board approved funding for a similar request of staff replacement/training in round 2 and would look at funding the other expenditures requested. Moved by Willey, seconded by Smith to approve the thermometers and COVID -19 ongoing trainings for \$13,067.37 and not fund the staff replacement/training. Ayes-Beck, Irwin, Smith, Sorensen, Willey.
18. Hillcrest Family Services-requested disinfectant spray, laptop cases, conference phone, televisions, network switches, air purifiers, gloves and masks for \$11,090.50. The Management Team recommended the full amount. Discussion was held. Moved by Smith, seconded by Sorensen to approve the Management Team's recommendation of \$11,090.50. Ayes-Beck, Irwin, Smith, Sorensen, Willey.
19. Humility Homes and Services, Inc.-requested plexi-glass, disposable cutlery and food storage containers, food and laundry for \$8,350.00. The Management Team recommended the full amount. Discussion was held regarding the laundry services versus going to a laundromat and the large amounts of laundry that needs to be done to keep COVID from spreading. Moved by Irwin, seconded by Sorensen to approve the Management Team's recommendation to approve the full amount for \$8,350.00. Ayes-Beck, Irwin, Smith, Sorensen, Willey.

20. Louisa-Muscatine Schools-requested online learning for 20 elementary students and 43 secondary students for \$71,600.00. The Management Team recommended the full amount as long as the request serves only the Muscatine County students. Discussion was held that documentation would be need to make sure that the Muscatine County students accessed the online learning licenses and that the license fees were for the CARES ACT funding time period. Moved by Irwin, seconded by Smith to approve the Management Team's recommendation of approving online training for the Muscatine County students and for the time frame of 3/1/20 to 12/31/20. Ayes-Beck, Irwin, Smith, Sorensen, Willey.
21. Muscatine Center for Social Action-requested refrigerated air curtain merchandiser, automatic hand sanitizer dispensers, disinfecting products, PPE, sneeze guards, sanitizing unit for \$4,650.00 The Management Team recommended the full amount be funded. Discussion was held. Moved by Willey, seconded by Irwin to approve the Management Team's recommendation for the full amount of \$4,650.00. Ayes-Beck, Irwin, Smith, Sorensen, Willey.
22. New Choices, Inc. - requested Disinfecting supplies-sprays, Lysol, wipes, hand soap, sanitizer, alcohol prep pads, N95 masks, surgical masks, gowns, gloves, face shields, HEPA Air purifiers and filters and oximeters for \$145,747.00. The Management Team recommended the full amount for the items requested. Discussion was held. Moved by Smith, seconded by Willey to approve the Management Team's recommendation for full funding of the items requested. Ayes-Beck, Irwin, Smith, Sorensen, Willey.
23. North Scott Community School District- requested salaries and benefits of extra staff working, supplies-cleaning and sanitizing, PPEs, floor decals, furniture-desks for \$181,187.00. Discussion was held whether or not the salaries are for brand new teachers in addition to already contracted teachers for the classroom or are they teachers that are teaching online but had an existing contract in place. The board also talked about whether or not the CARES ACT dollars should fund desks for social distancing. Moved by Willey, seconded by Irwin to approve the Management Teams recommendation of the full amount of \$181,187.00. Ayes-Willey. Nays-Smith, Irwin, Sorensen. Abstain- Beck. Motion fails. Moved by Irwin, seconded by Smith to approve all of the expense items requested except for the desks for a total of \$125,175.00. Ayes-Beck, Irwin, Sorensen, Smith. Nays-Willey.
24. Northeast Community School District-requested nursing costs for additional hours worked for \$1,575.50. Discussion was held that the overtime wages requested were for hours worked outside of the regular contract agreement with the school. Moved by Irwin, seconded by Sorensen to approve the additional hours worked for the amount of \$1,575.50. Ayes-Beck, Irwin, Smith, Sorensen, Willey.
25. Skyline Center, Inc.-requested recruitment, PPEs-gloves, masks, goggles, Lysol wipes, UV light sanitizer wand, printer/copier for \$10,868.73. The Management Team recommended funding everything except the printer/copier for a total of \$9,370.38. Discussion was held. Moved by Irwin, seconded by Sorensen to approve the Management Team's recommendation of \$,9370.38. Ayes-Beck, Irwin, Smith, Sorensen, Willey.
26. Tipton Community School District-requested PPEs, masks, gloves, sanitizer, spray pumps, gowns, lanyards, air purifier, hotspots and fountain lockouts for a total of \$18,189.90. The Management Team recommended the full amount be funded. Discussion was held. Moved by Willey, seconded by Smith to approve the Management Team's recommendation of \$18,189.90. Ayes-Beck, Irwin, Smith, Sorensen, Willey.

27. Wilton Community School District-requested paper towels, gloves, wipes, disinfectant, spray bottles, trigger, microfiber clothes, hand sanitizer, disposable face masks, Lysol wipes, touch free standing hand sanitizer for \$10,479.00. The Management Team recommended full funding for the items requested. Discussion was held. Moved by Smith, seconded by Irwin to approve the recommendation of the Management Team for the full amount requested. Ayes-Beck, Irwin, Smith, Sorensen, Willey.

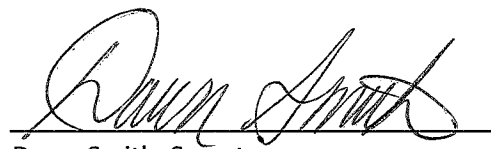
The board discussed that once they have a new total of remaining CARES ACTs funds, they would like to explore the possibility of it being used for the school districts in the Region to assist students that have IEPs. The board asked if Aaron Roome, Mississippi Bend AEA, would be able to get a total number of students in the Region that have an IEP as well as the Management Team checking with the State of Iowa Department of Education to see if the schools have received additional funding to support the school districts. Once the board is able to gather that information, they would hold a quick meeting to determine if the remaining funds should assist the school districts. CEO Lori Elam reminded the board that the drop dead date of 12/7/20 to turn in receipts for reimbursement is coming quickly and a meeting would need to happen yet this week in order to give the school districts time to get the information to her to process through Scott County's claims.

CEO Lori Elam and Lynn Bopes, Coordinator of Disability Services, presented an update to the board regarding updating the Region's website. They shared the history of how the website was first developed by Vortex Business Solutions and now is in need of improvement. Lynn Bopes shared that she has been meeting with Vortex Business Solutions on what areas are in need of upgrading and from those conversations, Vortex Business Solutions was able to put together an estimate of \$4,950.75 to update the website. Lynn mentioned to the board that once Vortex Business Solutions has a draft version available with the updates they would like to meet with the board and show them the draft version and get their input. Discussion was held. Moved by Smith, seconded by Sorensen to accept the estimate from Vortex and to continue to move forward with updating the Region website. Ayes-Beck, Irwin, Smith, Sorensen. Absent-Willey.

Other Items- Next meeting will be December 21, 2020 at 3:00PM via Zoom.

Public Comment- Jim Irwin noted that he has been reading through the Chat box and noted that the school officials present today have thanked the board for the funding that was approved today. Jeff Soresnsen thanked Aaron Roome and the Superintendents from the School Districts for attending the meeting and having a great discussion today regarding the CARES ACT funding.

Moved by Smith, seconded by Irwin to adjourn the Governing Board meeting. Meeting adjourned at 5:40PM.



Dawn Smith, Secretary
Eastern Iowa MH/DS Region