

Eastern Iowa MH/DS Region
Special Governing Board of Directors Meeting
Scott County Administrative Center
October 14, 2020
1:00-4:00PM
ZOOM Meeting

The MH/DS Governing Board of Directors Meeting was called to order at 1:02 AM by Chair Beck. Beck, Irwin, Smith, Sorensen, Willey, and Nauman were present. Hilgendorf was absent. Management Team present: Lori Elam, Lynn Bopes, Julie Tischuk, Felicia Toppert and Becky Eskildsen. Fiscal Agent: David Farmer. Guests: Barbara Robinson- Lagarde, Cheryl Plank, Michael Terry, Angela Gallagher, Kelly Herd, Waylyn McCulloh, Janet Huber, Todd Noack, Amy Groth, Jill Westhoff, Angela Ganzer-Bovitz, Richard Whitaker and others present by phone.

Chair Beck commented that there are only two items on the agenda for today's meeting and didn't feel that it needed review. All were in agreement.

CEO Lori Elam shared with the Governing Board that she received a call from Todd Noack of Life Connections letting her know that there was an oversight of putting the payroll and unemployment taxes into the already approved CARES Act application. Lori shared that by amending the application and adding in the taxes, it would increase the amount by \$459.00. Lori shared the original approved request amount was \$10,000.00. Discussion was held. Moved by Willey, seconded by Sorensen to amend the approved application to include the payroll taxes and unemployment taxes for a new total of \$10,459.00. Ayes-Beck, Irwin, Smith, Sorensen, Willey

Chair Beck and the Governing Board agreed to review each 2nd Round application request individually and vote on each one after reviewing it. The following are the applications submitted for the 2nd Round of CARES RFPs:

1. Area Substance Abuse Council-requested MH 1st Aid instructor training, marketing and advertising, CPI training, zoom license, touchless thermometer. The board asked that the provider only be reimbursed for 9 months of the Zoom Licensing line item instead of 18 months. Discussion was held. Moved by Irwin, seconded by Sorensen to approve the items requested with only 9 months of the zoom license for a total of \$25,095.00. Ayes-Beck, Irwin, Smith Sorensen, Willey.
2. Bridgeview Community Mental Health Center-requested cell phones, cell phone cases, additional telephone lines and webcams. The management team recommended the full amount of \$1,714.79. Discussion was held. Moved by Willey, seconded by Smith to approve the full amount requested based on the Management Team recommendation. Ayes-Beck, Irwin, Smith, Sorensen, Willey.
3. Compassion Counseling- requested air purifying units, PPE, training, advertising, phone service, taxes for products approved in 1st round, telehealth software and hazard pay for a total of \$59,111.49. Discussion was held regarding reimbursing for taxes not paid in first round and not paying for hazard pay. The board established that they are not able to fund hazard/bonus pay to staff unless it is above and beyond their regularly scheduled job duties. Moved by Smith, seconded by Willey to approve the request less the hazard pay line item for a grand total of \$19,111.00. Ayes- Beck, Irwin, Smith, Sorensen, Willey.

4. Cornerstone Wellness Center, LLC-requested advertising, PPE, home office supplies telehealth platform, and water heater. The Management Team recommended not funding the water heater. Discussion was held regarding not funding the water heater due it being a cost of doing business. Moved by Sorenson, seconded by Irwin to approve everything except the water heater for a total of \$13,556.00. Ayes-Beck, Irwin, Smith Sorensen, Willey.
5. Crossroads, Inc. - requested PPE, 4 laptops and Mobile Stress App for \$10,869.28. Discussion was held that funding would be for laptops and not the extras such as maintenance agreements and accessories. Moved by Irwin, seconded by Sorensen to approve up to \$10,869.28 for the requested items and does not include extras accessories or maintenance plan for the laptops. Ayes- Beck, Irwin, Smith, Sorensen, Willey.
6. Durant Community School District-requested pulse oximeter, gloves, masks, and disinfectant wipes for \$1,998.00. Discussion was held regarding providing documentation that the items are being used to support persons with disabilities. Moved by Willey, seconded by Irwin to approve the request for the full amount of \$1998.00. Ayes- Beck, Irwin, Smith, Sorensen, Willey.
7. Eagle View Behavioral Health – requested cleaning supplies, toilet paper, water bottles, hand soap, and other similar items. Discussion was held that some of the supplies requested are part of normal operations and felt that not all would be an increase in need due to COVID. The cleaning and sanitizing products are a need for people and would be using more during this time period. Moved by Sorensen, seconded by Irwin to approve the following line items: 1, 2, 3, 4, 6, 9, 13, 19, 20, 21, 22, 24, 25, 26, 28, 31, 32 and not to exceed \$10,000.00. Ayes-Beck, Irwin, Smith, Sorensen, Willey.
8. Genesis Health System- requested IPADs, laptops, PPE, Inpatient Sitter, transportation between the hospitals, tele psych equipment and training for \$107,287.38. Discussion was held regarding the Inpatient Sitter request needing more explanation and capping all laptops/electronic devices at\$1,500.00 per item for all providers requesting those items. That amount should not include any maintenance plans or accessories. Moved by Sorensen, seconded by Smith to approve the requested items with a cap of \$1,500.00 per laptop/electronic device. Ayes-Beck, Irwin, Smith, Sorensen, Willey.
9. Handicapped Development Center-requested staffing services, reach-in frig, webcams and intercom/access control system for \$111,779.51. Discussion was held with the provider regarding funding a temporary staffing service and is that an expense above what the normal work hours. Moved by Willey, seconded by Smith to approve the requested items with documentation supporting the temporary staffing services as being above normal work hours for staff. Ayes-Beck, Irwin, Smith, Sorensen, Willey.
10. Hillcrest Family Services- requested recruitment stipends, advertisement, consultant services, cell phones, and vital sign machines for \$75,356.00. Discussion was held on whether or not to fund a consultant fee for a software system that was approved in the first round of CARES applications due to it being considered the cost of doing business. Moved by Irwin, seconded by Sorensen to approve the requested items except the consultant services. Ayes-Beck, Irwin, Smith Sorensen. Nays-Willey.
11. Humility Homes and Services, Inc.-requested PPEs, thermometers, printers, copiers, home furnishings, decontamination system for \$110,772.60. The Management Team recommended not funding the vacuums, microwaves, futons, printers and toner ink. Moved by Sorensen, seconded by Irwin to approve the Management Teams recommendation as presented. Ayes-Beck, Irwin, Smith, Sorensen, Willey.
12. Imagine the Possibilities, Inc.-requested janitorial supplies, medical supplies, cleaning service, and hero/ hazard pay for \$325,309.38. Discussion was held that the board would not fund hero/hazard pay for regular worked hours but would allow funding hours above and beyond regularly scheduled worked hours. Moved by Sorensen, seconded by Irwin to approve the requested items excluding hero/hazard pay unless there is documentation showing hours worked above and beyond normal work hours. Ayes-Beck, Irwin, Smith, Sorensen, Willey.


13. Lutheran Services in Iowa-requested EMDR Training, advanced LapScan equipment and laptop for \$8,135.00. The Management Team recommended the full amount. Discussion was held. Moved by Irwin, seconded by Smith to approve the Management Team's recommendation for the full amount. Ayes-Beck, Irwin, Smith, Sorensen, Willey.
14. Midwest Lumber Museum, The Sawmill Museum-requested cleaning, advertising, and admissions for \$1,592.00. Discussion was held. No motion was made therefore the application was not approved.
15. Muscatine Center for Social Action- medical staff, office equipment, IT equipment, cleaning supplies, laptops, tables, IT connections for \$202,700.00. The Management Team recommended the telehealth technology and the items related to sanitizing. Discussion was held that the requests were for startup of a clinic and could not be funded through CARES Act funds. Moved by Smith, seconded by Irwin to approve the Technology Costs section for telehealth services and the Tech and Health/Sanitation needs section excluding the point of sale system. Ayes-Beck, Irwin, Smith, Sorensen, Willey.
16. NAMI Greater Mississippi Valley, Inc.-requested Software License, Intercultural Development Inventory, Website content enhancements for improved marketing for \$14,153.00. The Management Team recommended the full amount. Discussion was held that this would be used for virtual training opportunities. Moved by Smith, seconded by Irwin to approve the Management Team's recommendation for virtual training. Ayes-Beck, Irwin, Smith, Sorensen, Willey.
17. New Choices, Inc.-requested PPE, thermometers, vitamins, printers, copiers, home furnishings for \$34,552.00. The Management Team recommended the PPE, upgrade of internet speed, upgrade the CPU/RAM, hand sanitizer dispensers and garbage cans with step lids for each site for \$25,052.00. Discussion was held. Moved by Willey, seconded by Smith to approve the Management Team recommendation for the amount of \$25,052.00. Ayes-Beck, Irwin, Smith, Sorensen, Willey.
18. Optima Life Services-requested decontamination system, PPE, thermometers and sanitizers for \$36,755.00. The Management Team recommended approving the full amount for the items requested. Discussion was held. Moved by Irwin, seconded by Willey to approve the Management Teams recommendation for a total of \$36,755.00. Ayes-Beck, Irwin, Smith, Sorensen, Willey.
19. Senior Resources, Inc.-requested laptop upgrades. The Management Team recommended funding the full amount for the upgrade from desktop computers to laptop computers to allow more versatility in serving clients. Moved by Irwin, seconded by Smith to approve the laptop upgrades requested at the capped rate of \$1500.00. Ayes-Beck, Irwin, Smith, Sorensen, Willey.
20. Seventh Judicial District Department of Correctional Services- requested tablets, data service fees, IT support services for \$31779.00. The tables would be used through Mental Health Court and would provide remote treatment and the ability to attend court meetings virtually. Discussion was held. Moved by Willey, seconded by Smith to approve the requested tablets and data services with the cap at \$1,500.00/tablet and only 3 months of Data Service fees. Ayes-Beck, Irwin, Smith, Sorensen, Willey.
21. Skyline Center, Inc.-requested PPE, hazard pay, reimbursement for COVID FMLA, training, hands free toilet, faucets and lights and IT additions for \$106,607.84. Discussion was held regarding not funding capital improvements, hazard pay, and COVID FMLA leave/future leave as recommended by the Management Team and to cap laptop purchases to \$1500.00. Moved by Irwin, seconded by Sorensen to approve the Management Team recommendation for the amount of \$54,559.00. Ayes-Beck, Irwin, Smith, Sorensen, Willey.
22. Vera French Community Mental Health Center-requested installation of phone system for \$77,907.00. Discussion was held that Vera French will be paying \$109,654.00 of the project. The funds would assist to provide for demand of higher volumes of client calls and demands for off-site flexibility of communicating with people regarding their needs. Moved by Willey, seconded by Smith to approve the request of funding a portion of the phone system along with Vera French CMHC's match amount of \$109,654.00. Ayes-Beck, Irwin, Smith, Sorensen, Willey.

23. YWCA Clinton-requested-client utilities and rent for \$50,000.00. The Management Team recommended not funding this request due to other providers having funding available to assist people with their utilities and rent. Discussion was held. No motion was made and the application was not approved.

Other: CEO Lori Elam shared that the Management Team will be meeting next week and will work on getting a third round of request for proposal applications available for providers. Discussion was held to make sure that the school districts are aware of the funding opportunity. Lori and Lynn Bopes, Coordinator of Disability Services, let the board know that the Region will be covering the \$50 registration fee for those wanting to attend a training that live in the Region. The training will be: "Supporting the Mental Health of farmers" sponsored by Iowa State University Extension and Outreach and Iowa Peer Support and Family Peer Support Training Program.

Public Comment: None

Moved by Smith, seconded by Willey to adjourn the meeting. Meeting adjourned at: 3:45PM



Dawn Smith, Secretary, Eastern Iowa MH/DS Region