

Eastern Iowa MH/DS Region
Special Governing Board of Directors Meeting
Scott County Administrative Center
March 22, 2021
1:00PM
ZOOM Meeting

The MH/DS Governing Board of Directors meeting was called to order at 1:00PM by Chair Beck. Beck, Irwin, Smith, Sorensen, and Willey were present. Nauman, Cobb and McGovern arrived late. Absent was Roome. Management Team present: Lori Elam, Becky Eskildsen, Lynn Bopes, Julie Tischuk and Felicia Toppert. Fiscal Agent: David Farmer. Guests: Jen Tamayo, Angela Ganzer-Bovitz, Cheryl Plank, John Rolf, Jill Westhoff, Kelly Herd, Erin Steen, Angela Gallagher, Carol Foster and other call in guests not identified.

Moved by Sorensen, seconded by Irwin to accept and approve the agenda as presented. Ayes-Beck, Irwin, Smith, Sorensen, Willey, Cobb. Absent-Roome.

Lori Elam, CEO, presented the FY22 Annual Service and Budget Plan to the Governing Board. Lori reminded the board that this is a plan required by DHS and is due to them by 4/1/21. Lori reviewed the plan and pointed out and explained the following: access points, crisis planning, service requirements, FY22 contracted system of care components, intensive mental health services, scope of services and budget and financing provisions, funding of core and priority populations, the budget numbers approved on March 15, 2021, revenue table, county levies table, financial forecasting measures, provider reimbursement provisions and the sliding fee schedules for adults and children. Discussion was held. Moved by Smith, seconded by Irwin, Smith, Sorensen, Willey, Cobb. Absent-Roome

Lori Elam, CEO, discussed the Coordinator of Children's Behavioral Health Services with the Governing Board. Lori referred to the job description handout in the board packet. She let the board know that Human Resources as Scott County has looked over the draft form and made tweaks as well as the management team. Lori highlighted that this position will be part of the management team, will work well with the five coordinators in the counties and families and children, will tackle the service needs of the children, and will establish networks of resources to collaborate Region wide. Lori gave the board areas to think about as the discussion begins to develop and filling this position. Those are: employer of record, have a 28-E agreement for payment or use a Memorandum of Understanding that each county signs, when to post the position, interview, hire before 7/1/21 possibly using funds in current budget to start the process now and whether or not to use an RFP process to hire for the position. Discussion was held.

Lori Elam, CEO, presented the 4th round CARES applications to the Governing Board. Lori shared that she and the management team reviewed each application. There were 19 applications submitted and approximately \$303,915.48 left. The total amount requested by the applicants was \$927,738.27. The criteria established at previous work sessions, the focus on applications that directly assist with core services outlined in the Management Plan and match the mission of the Region was kept in mind when considering the applications. Other criteria used was PPE would not be considered for funding due

other funding sources being available as well as school districts receiving funding from the State to assist with keeping the schools, teachers and children safe. Based on the criteria established, two school district applications were removed from consideration and requests for PPE funding was not awarded. The following are the applications reviewed for the 4th Round of CARES RFPs:

1. Eastern Iowa MHDS Region-requested develop and implement KWQC Channel 6 marketing campaign for crisis services-6 months. Due to the timing of when the marketing would start, it would be for 3 months at \$7,950 per month for a total of \$23,850.00. The board would like to look at when the best time of day and what type of media works the best to reach the residents of the Region to be more effective and possibly advertise through Region dollars after the 6/30/21 CARES funding deadline. Moved by Smith, seconded by Irwin to approve 3 months of Region advertising from April 1, 2021 to 6/30/21. Ayes- Beck, Irwin, Smith, Sorensen, Willey, Cobb. Absent was Roome.
2. Abbe Center for CMH, Inc. - requested providing mental wellness coaching, group services, educational materials, outreach and engagement, supplies, and printed flyers to assist educators in the Cedar County area. The Management Team recommended the full amount requested of \$25,299.00 for outpatient services for educators. Moved by Irwin, seconded by Willey to approve the full amount requested. Ayes-Beck, Irwin, Smith, Sorensen, Willey, Cobb. Absent-Roome.
3. Area Substance Abuse Council (ASAC) -requested wireless presenter pointers, CPR Training Videos, TVs, laptops and Monitors and IPADs. The Management Team recommended \$7,855.00 for the TVs, laptops/PC and IPADs to provide telehealth services due to being a core service. The \$1,500 limit applies for the laptops, PC's, and IPADs. Moved by Willey, seconded by Smith to approve the Management Team's recommendation for \$7,855.00. Ayes-Beck, Irwin, Smith, Sorensen, Willey, Cobb. Absent-Roome.
4. Bridgeview CMHC- requested an Ambir electronic signer for \$2,233.32. The electronic signer will be used for signing forms related to outpatient services and reducing the potential of transferring COVID to paper products, pens, and desks. Moved by Irwin, seconded by Sorensen to approve the full amount of \$2,233.32 based on the Management Teams recommendation. Ayes-Beck, Irwin, Smith, Sorensen, Willey, Cobb. Absent-Roome.
5. Child Abuse Council-requested Virtual Forensic Interview Training and UV Clean Sanitation Bundle. The UV Clean Sanitation Bundle is considered PPE and removed from the request. The PRN Forensic Interviewer training does not fit with MH Core services and the Management Plan of operation despite it being a very valuable service. The Management Team recommends not funding this application. Moved by Sorensen, seconded by Irwin to not fund the request based on the Management Team's recommendation. Ayes-Beck, Irwin, Smith, Sorensen, Willey, Cobb. Absent-Roome.
6. Compassion Counseling, Inc.-requested sanitation services for 16 weeks, 2 additional telephone lines for telehealth, Doxy.Me telehealth secure services, Indeed Advertising, Cleaning Supplies, Thrive-OMNI Channel Marketing, KN95 masks for employees, and hand sanitizer for \$15,665.60. The PPE items requested were removed from consideration. The phone lines, Doxy.Me Telehealth secure services, Indeed Advertising and Thrive-OMNI Channel Marketing for \$7,039.60 were recommended by the Management Team. Moved by Willey, seconded by Irwin to approve the Management Team's recommendation to fund the amount of \$7,039.60. Ayes-Beck, Irwin, Sorensen, Smith, Willey, Cobb. Absent-Roome.

7. Cornerstone Wellness-requested advertising billboard, radio, Facebook ads, PPE supplies, and Hazard pay for a total of \$13,263.00. The Management Team removed the PPE supplies and the hazard pay from consideration. The hazard pay was not for direct service staff. The Management Team recommended the advertising billboard, radio, and Facebook ads for a total of \$5,000. Moved by Irwin, seconded by Smith to approve the Management Team's recommendation of \$5,000 for advertising. Ayes-Beck, Irwin, Smith, Sorensen, Willey, Cobb. Absent-Roome.
8. Crossroads, Inc. - requested 2 reusable masks for each employee, desk shields, 2 laptops for marketing, TV for conference room, 2 meeting Owl Pro for conference rooms for a total of \$6,730.00. The PPE items were removed from the request and the other items were to be used for Senior Resources. The Management Team recommended no funding because Senior Resources did not fit into the Management Plan of the disability groups covered by Region. Moved by Willey, seconded by Smith to accept the Management Team's recommendation of not funding this application request. Ayes-Beck, Irwin, Smith, Sorensen, Willey, Cobb. Absent-Roome.
9. Genesis Medical Center- requested 3 new Vital Machines and PPE for \$15,000.00. The Management Team recommended not funding this request due to PPE items and machines that are not core services and are considered part of doing business. Moved by Sorensen, seconded by Irwin to accept the Management Teams recommendation of not funding this application. Ayes-Beck, Irwin, Smith, Sorensen, Willey, Cobb. Absent-Roome.
10. Humility Homes and Services, Inc. - requested 5 laptops for remote working, marketing ads in Facebook and Boosts for Recruiting, volunteers to prepare and transport meals, storage, To-Go containers for meals, and laundry services for a total of \$12,202.55. The Management Team recommended that this not be funded due to already funding items in previous rounds along with possibly accessing funding through the Elderly Waiver for volunteers to help with meals. Moved by Willey, seconded by Irwin to accept the recommendation of the Management Team and not fund this application request. Ayes-Beck, Irwin, Smith, Sorensen, Willey, Cobb. Absent-Roome.
11. Life Connections Peer Recovery Services, Inc. – requested PPE supplies, 3 laptop computers, payroll and payroll taxes for peer support specialist, television promo commercials WHBF TV for a total of \$16,765.48. PPE supplies were removed from the request. The laptops, payroll and the payroll taxes were removed because Life Connections will not be providing the service they were requesting the funding for. The Management Team recommended funding the televised promo commercials for \$1,500. Moved by Smith, seconded by Willey to approve the televised promo commercials for \$1,500.00. Ayes-Beck, Irwin, Smith, Sorensen, Willey, Cobb. Absent- Roome.
12. NAMI Greater Mississippi Valley, Inc.-requested more advanced intercultural training for core group of 15 volunteer education instructors and support group facilitator-diversity assessments, seminars to improve communication, improve and understand conflict skills, and improve leadership skills for a total of \$16,055.00. The Management Team recommended funding due to it being a core domain, and it will help to train and reach diverse population groups that are at a higher risk during COVID. Moved by Smith, seconded by Sorensen to approve the recommendation of the Management Team for advanced training at a cost of \$16,055. Ayes-Beck, Irwin, Smith, Sorensen, Willey, Cobb. Absent-Roome.
13. New Choices, Inc. - requested oximeters, mask fitters, alcohol wipes, air mattresses, air mattress bedding, infra-red-thermometers, indeed marketing-job postings, laptop computer, face shields for a

total of \$44,000.00. The Management Team removed the PPE items from the request. Staff recruitment is crucial to providing the services in the home and recommended funding recruiting and posting job openings through Indeed for a total of \$32,000. Moved by Willey, seconded by Irwin to approve the Management Teams recommendation to approve staff recruitment for a total of \$32,000.00. Ayes-Beck, Irwin, Smith, Sorensen, Willey, Cobb. Absent-Roome.

14. Pathway Living Center, Inc. -requested internet service-6 months, cell phones for staff, computers and cyber security protection, PPE and Safety Equipment, Recruitment-marketing and training. The Management TEAM removed the PPE items and items that are a cost of doing business and recommended funding the recruitment, training and staff retention for a total of \$40,000. Moved by Irwin, seconded by Sorensen to approve the Management Team's recommendation of funding recruitment, training and staff retention for \$40,000. Ayes-Beck, Irwin, Smith, Sorensen, Willey, Cobb. Absent-Roome.
15. Skyline Center, Inc. - requested laptops, IT hours to set up computers, MAC Radio recruitment for staff, VPN Licenses, PPE, FIT test, Zipper kits, hand soap, hand sanitizer, PPE Gowns, additional hours worked by employees caring for COVID positive clients, universal docking stations (10), docking adapter and backpack, docking station and printer, printer, COVID sick pay, and FMLA pay for a total of \$60,552.38. The PPE items were removed from the request. The Management Team recommended funding the MAC Radio recruitment ads and the additional hours worked for employees assisting COVID positive clients for a total of \$7,950. Moved by Willey, seconded by Sorensen to approve the Management Team's recommendation of recruitment ads and additional hours worked for COVID positive clients for a total of \$7,950.00. Ayes-Beck, Irwin, Smith, Sorensen, Willey, Cobb. Absent-Roome.
16. HDC-requested KLJB/Fox ads-target potential employee pool, Indeed Sourcing, Digital Billboard ads, KWQC ads for potential employees, IHeart Media Radio Ads for a total of \$82,375.00. There is \$135,000 left for two applicants. The Management Team recommended funding the advertising for staff recruitment by taking 25% of the amount requested for the remaining months and allotted HDC \$55,147.15. Moved by Willey, seconded by Smith to approve the Management Teams recommendation of \$55,147.15. Ayes-Beck, Irwin, Smith, Sorensen, Willey, Cobb. Absent-Roome.
17. Imagine the Possibilities, Inc.-requested janitorial supplies, household supplies, medical supplies, wages for increased hours/increased services, technology equipment-IPADS, Laptops, cell phones for a total of \$300,000.00. PPE Items were removed from the request and the management team recommended the technology equipment and additional wages be funded from the remaining funds of \$135,000.00 by taking 25% of the amount requested for the remaining months and allotted \$80,000.00. Moved by Smith, seconded by Irwin to approve the Management Team's recommendation of \$80,000. Ayes-Beck, Irwin, Smith, Sorensen, Willey, Cobb. Absent-Roome.

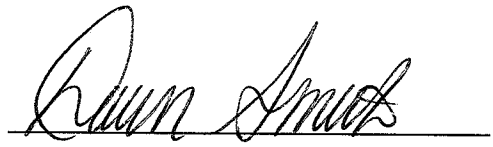
The Governing Board took up the Bettendorf CSD and the Central DeWitt CSD application to formally deny the request due to schools receiving funding from other sources. Moved by Sorensen, seconded by Smith to not fund the two applications submitted from school district due to other funding sources. Ayes-Beck, Irwin, Smith, Sorensen, Willey, Cobb. Absent-Roome.

Other Items- None

Public Comment- Angela Gallagher, NAMI, thanked the Governing Board for their investment in the NAMI volunteers training. The funding will assist 15 core volunteers to be trained to work with minority populations through the social challenges of COVID.

Chair Beck let everyone know that the next Governing Board of Directors meeting will be April 19, 2021 at 3:00PM.

Moved by Willey, seconded by Irwin to adjourn the Governing Board meeting at 5:40PM. Ayes-Beck, Irwin, Smith, Sorensen, Willey, Cobb. Absent-Roome

A handwritten signature in cursive script, appearing to read "Dawn Smith", is written over a horizontal line.

Dawn Smith, Secretary
Eastern Iowa MH/DS Region